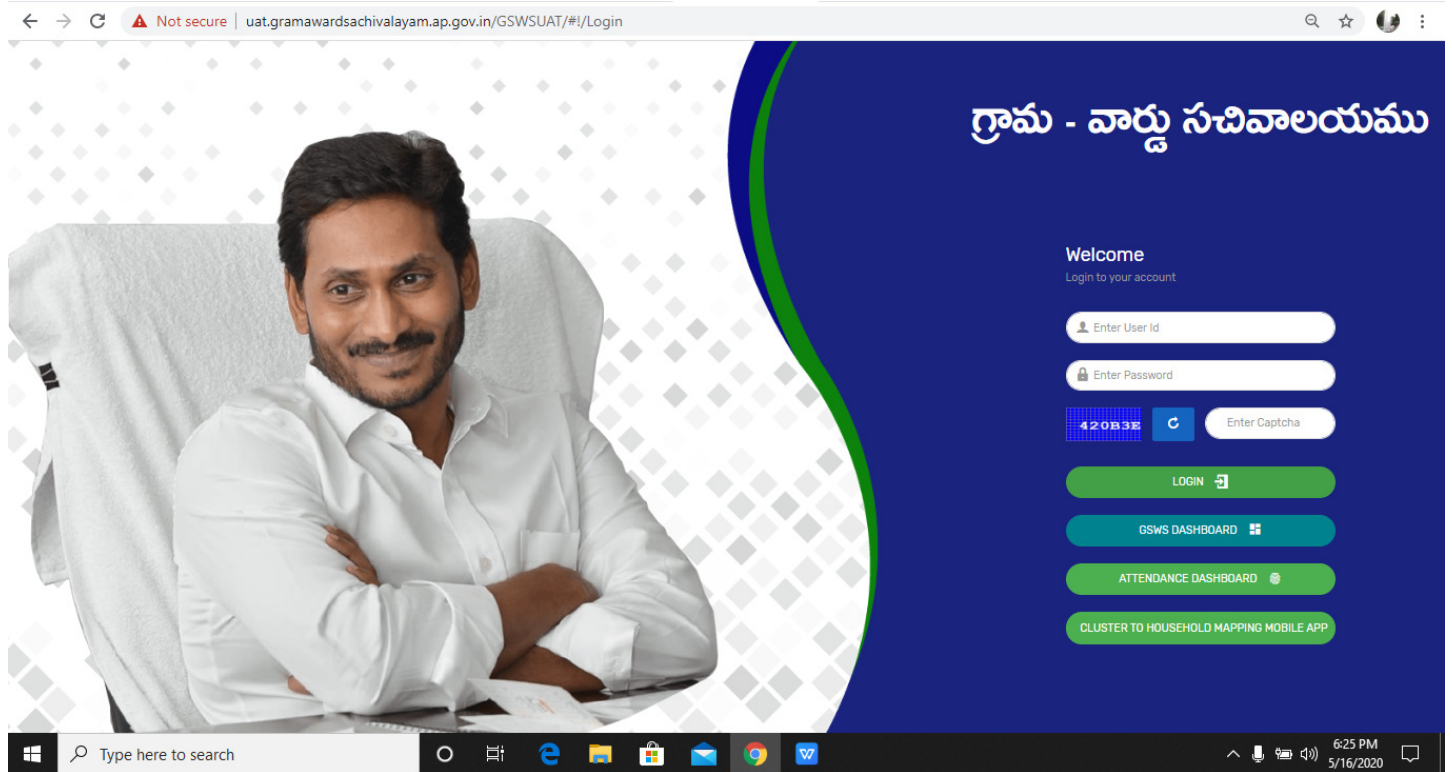


GRAMA SACHIVALAYAM SERVICES

OFFICE OF THE GRAMA SACHIVALAYAM

How to Apply for Marriage Registration Certificate



- Citizen approaches Grama Sachivalayam for Marriage Registration Certificate.
- Digital Assistant Shall enter their User ID and Password and login to **gramawardsachivalayam** website.

The Home page of **gramawardsachivalayam** website shown below

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

The image displays two screenshots of the Grama-Ward Sachivalayam web application. The top screenshot shows the main dashboard with a navigation bar, a user profile, and a grid of service categories. The bottom screenshot shows a detailed view of the 'Panchayat Raj and Rural Development' category, which is highlighted with a red box.

Navigation Bar:

- Report An Issue
- Check Application Status
- Pension/Ration Mapping
- Secretariat And Volunteer Form
- Cluster To HH Mapping (>60 Years)
- Downloads
- English
- Logout

SPANDANA Section:

- Registered: 46
- Redressed: 41
- Pending: 5

Service Categories (Top Row):

- YSR Rythu Bharosa
- Jagananna Vidya Deevena
- Ban on Alcohol
- Anna Vodi
- YSR Asara
- Pension
- Gruha Yasati
- Arogyasri
- Jalayagnam

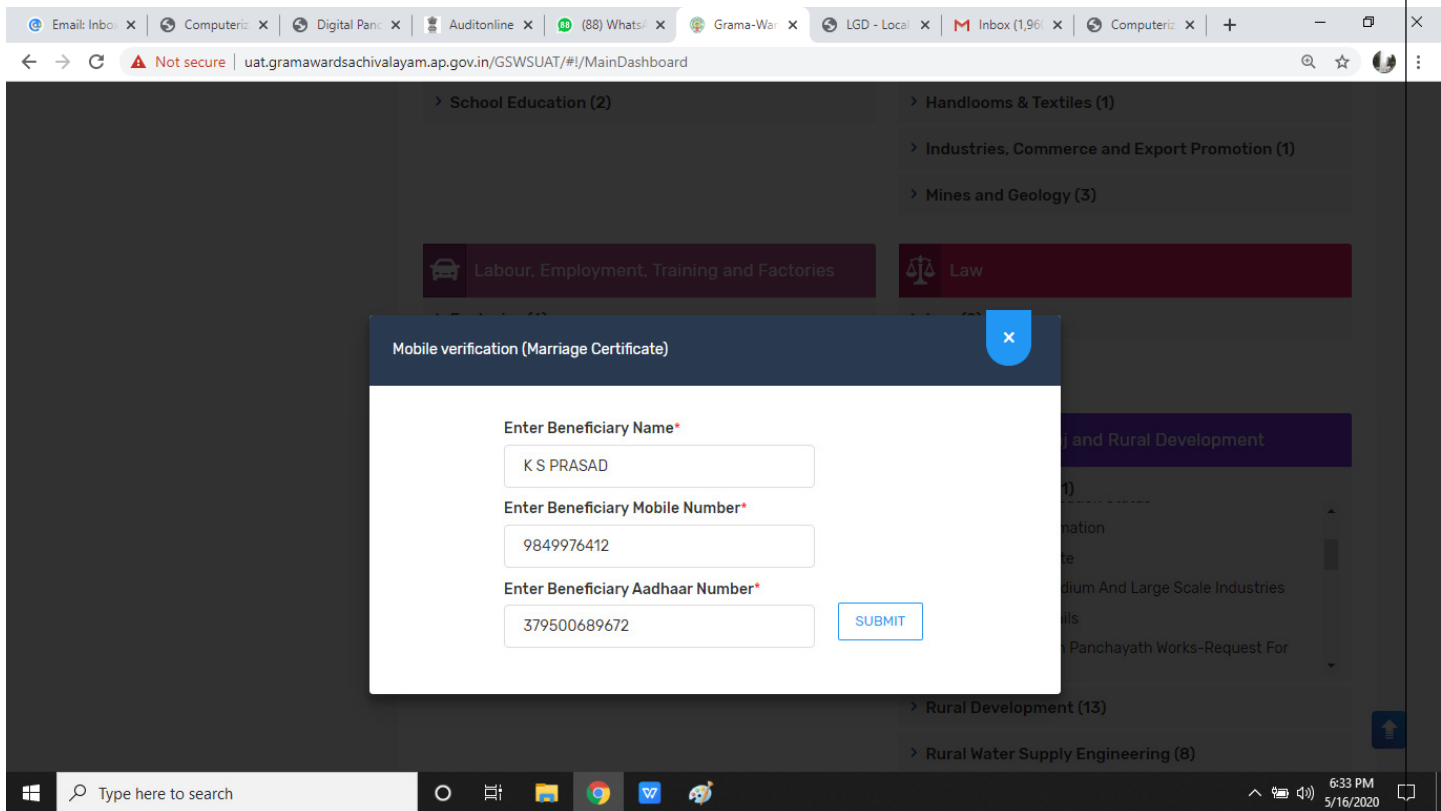
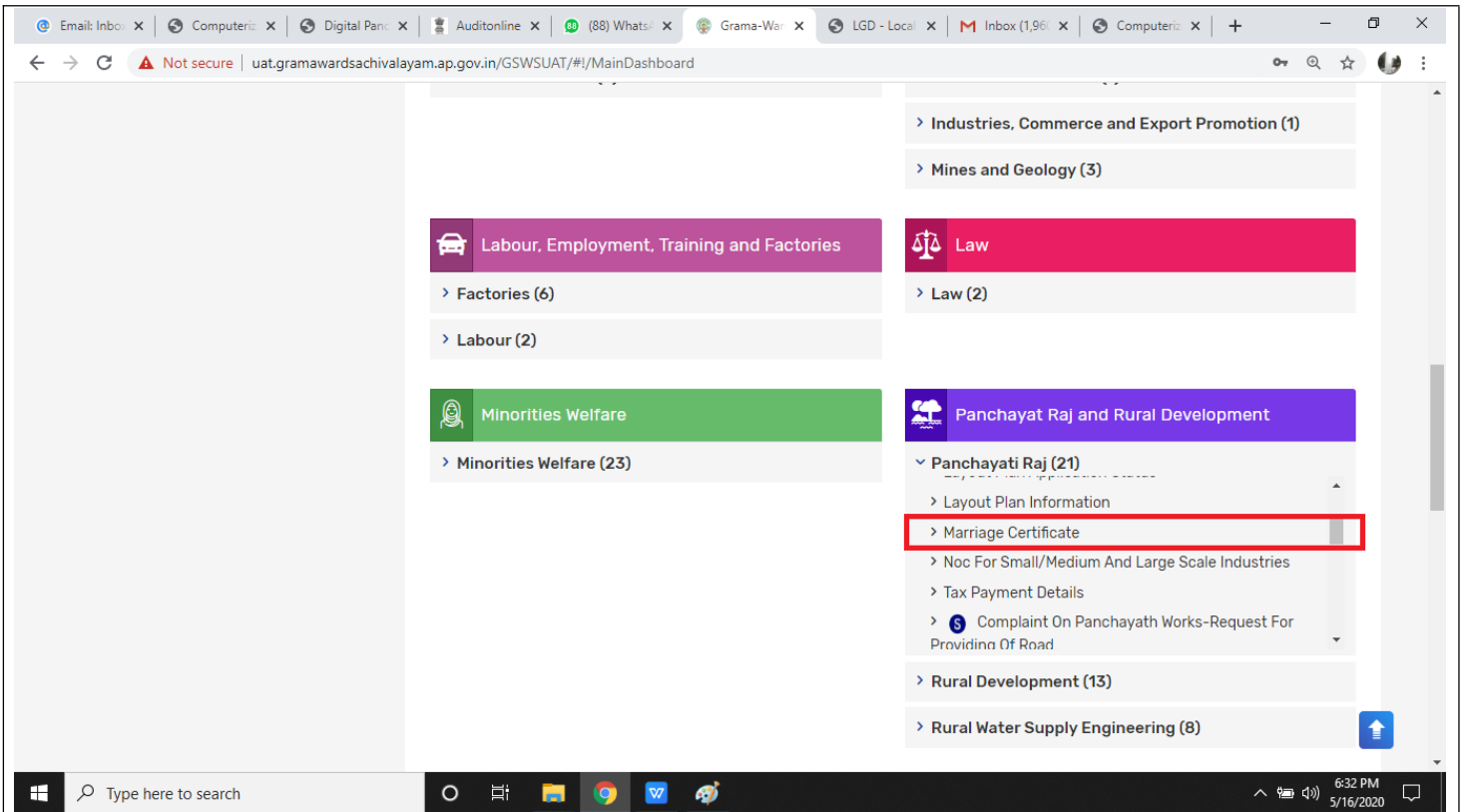
Service Categories (Grid):

- Agriculture and Marketing
 - Agriculture (7)
 - Marketing (4)
- Animal Husbandry, Dairy Development and Fisheries
 - Animal Husbandry (7)
 - Fisheries (14)
- Backward Classes Welfare
 - BC Welfare (25)
- Environment, Forest, Science and Technology
 - Forest (PCCF) (1)
- Consumer Affairs, Food and Civil Supplies
 - Civil Supplies (7)
- Health, Medical & Family Welfare
 - Family Welfare (8)
 - Public Health (1)

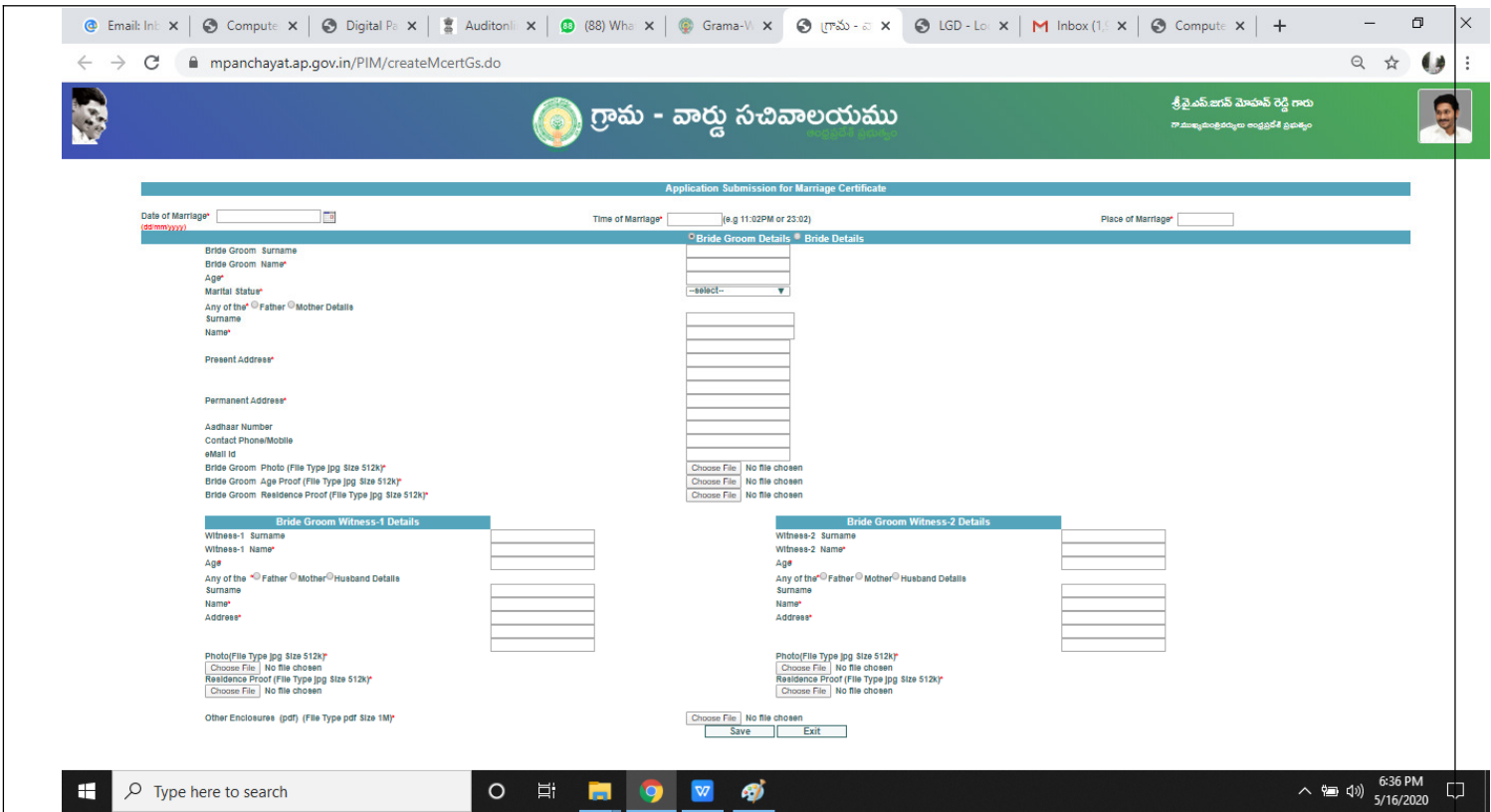
Second Screenshot (Detailed View):

- Mines and Geology (>)
- Labour, Employment, Training and Factories
 - Factories (6)
 - Labour (2)
- Minorities Welfare
 - Minorities Welfare (23)
- Real Time Governance
 - PRAJASADHIKARA SURVEY (1)
- Skill Development, Entrepreneurship and Innovation
 - Skill Development (6)
- Law
 - Law (2)
- Panchayat Raj and Rural Development (Highlighted)**
 - Panchayati Raj (21)
 - Rural Development (13)
 - Rural Water Supply Engineering (8)
- Revenue
 - Commercial Taxes (5)
 - Endowment (4)
 - Prohibition and Excise (2)
 - Registration and Stamps (2)
 - Revenue (CCLA) (47)
 - Survey Settlements and Land Records (6)
- Social & Tribal Welfare
 - Social Welfare (21)
 - Tribal Welfare (25)

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**



**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**



- The following Data Entry Form shall be displayed for Marriage Registration Application.

Application Submission - Data Entry Form

Application Submission for Marriage Certificate

Date of Marriage* (dd/mm/yyyy) Time of Marriage* (e.g. 11:02PM or 23:02) Place of Marriage*

● Bride Groom Details ● Bride Details

Bride Groom Surname

Bride Groom Name*

Age*

Marital Status*

Any of the* Father Mother Details

Surname

Name*

Present Address*

Permanent Address*

Aadhaar Number

Contact Phone/Mobile

eMail Id

Bride Groom Photo (File Type jpg Size 512k)* No file chosen

Bride Groom Age Proof (File Type jpg Size 512k)* No file chosen

Bride Groom Residence Proof (File Type jpg Size 512k)* No file chosen

DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK

Bride Groom Witness-1 Details		Bride Groom Witness-2 Details	
Witness-1 Surname	<input type="text"/>	Witness-2 Surname	<input type="text"/>
Witness-1 Name*	<input type="text"/>	Witness-2 Name*	<input type="text"/>
Age	<input type="text"/>	Age	<input type="text"/>
Any of the * <input type="radio"/> Father <input type="radio"/> Mother <input type="radio"/> Husband Details		Any of the* <input type="radio"/> Father <input type="radio"/> Mother <input type="radio"/> Husband Details	
Surname	<input type="text"/>	Surname	<input type="text"/>
Name*	<input type="text"/>	Name*	<input type="text"/>
Address*	<input type="text"/>	Address*	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
Photo(File Type jpg Size 512k)*	<input type="button" value="Choose File"/> No file chosen	Photo(File Type jpg Size 512k)*	<input type="button" value="Choose File"/> No file chosen
Residence Proof (File Type jpg Size 512k)*	<input type="button" value="Choose File"/> No file chosen	Residence Proof (File Type jpg Size 512k)*	<input type="button" value="Choose File"/> No file chosen
Other Enclosures (pdf) (File Type pdf Size 1M)*	<input type="button" value="Choose File"/> No file chosen		

Application Submission for Marriage Certificate

Date of Marriage* Time of Marriage* (e.g 11:02PM or 23:02) Place of Marriage*

● Bride Groom Details ● Bride Details	
Bride Surname	<input type="text"/>
Bride Name*	<input type="text"/>
Age*	<input type="text"/>
Marital Status*	--select--
Any of the* <input type="radio"/> Father <input type="radio"/> Mother Details	
Surname	<input type="text"/>
Name*	<input type="text"/>
	<input type="text"/>
Present Address*	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Permanent Address*	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Aadhaar Number	<input type="text"/>
Contact Phone/Mobile	<input type="text"/>
eMail Id	<input type="text"/>
Bride Photo(File Type jpg Size 512k)*	<input type="button" value="Choose File"/> No file chosen
Bride Age Proof*	<input type="button" value="Choose File"/> No file chosen
Bride Residence Proof*	<input type="button" value="Choose File"/> No file chosen

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

Bride Witness-1 Details	Bride Witness-2 Details
Witness-1 Surname <input style="width: 100%;" type="text"/>	Witness-2 Surname <input style="width: 100%;" type="text"/>
Witness-1 Name* <input style="width: 100%;" type="text"/>	Witness-2 Name* <input style="width: 100%;" type="text"/>
Age <input style="width: 100%;" type="text"/>	Age <input style="width: 100%;" type="text"/>
Any of the* <input type="radio"/> Father <input type="radio"/> Mother <input type="radio"/> Husband Details	Any of the* <input type="radio"/> Father <input type="radio"/> Mother <input type="radio"/> Husband Details
Surname <input style="width: 100%;" type="text"/>	Surname <input style="width: 100%;" type="text"/>
Name* <input style="width: 100%;" type="text"/>	Name* <input style="width: 100%;" type="text"/>
Address* <input style="width: 100%;" type="text"/>	Address* <input style="width: 100%;" type="text"/>
Address* <input style="width: 100%;" type="text"/>	Address* <input style="width: 100%;" type="text"/>
Address* <input style="width: 100%;" type="text"/>	Address* <input style="width: 100%;" type="text"/>
Photo(File Type jpg Size 512k)* <input type="button" value="Choose File"/> No file chosen	Photo(File Type jpg Size 512k)* <input type="button" value="Choose File"/> No file chosen
Residence Proof* <input type="button" value="Choose File"/> No file chosen	Residence Proof* <input type="button" value="Choose File"/> No file chosen
Other Enclosures (pdf) (File Type pdf Size 1M)* <input type="button" value="Choose File"/> No file chosen	
<input type="button" value="Save"/> <input type="button" value="Exit"/>	

After completion of data entry, click on "Save". The system generates an acknowledgment after successful completion of validation checks and the record shall appear under "Preliminary Scrutiny" Section under Approval Authority Login.



Government of Andhra Pradesh

Panchayat Raj Department

Acknowledgement Slip

PAKALA Gram Panchayat
Mandal : Pakala District : CHITTOOR

Application Number / Year : 143 / 2019

Date:11/12/2019

Received an application from Sri/Smt/Kum KKK Kum KK for issuance of Marriage Certificate belonging to Village
PAKALA Mandal Pakala District CHITTOOR On Date 11/12/2019

PAKALA Gram Panchayat

Marriage Officer & Panchayat Secretary

Print

Exit

OFFICE OF THE GRAM PANCHAYAT

Step 1) Preliminary Scrutiny Details – Selection Form

<u>130 / 2019</u>		12/11/2019	12/11/2019	HYDERABAD	K K	KKK KKK
<u>131 / 2019</u>		13/11/2019	11/11/2019	HYDERABAD	KK KK	KKK KKK
<u>133 / 2019</u>		14/11/2019	12/11/2019	HYDERABAD	KK KK	KKK KKK
<u>137 / 2019</u>		22/11/2019	20/11/2019	HYDERABAD	KK KK	KKK KKK
<u>141 / 2019</u>		06/12/2019	06/12/2019	HYDERABAD	KK KKKK	KKK KKK
<u>143 / 2019</u>	MYAPPL-5	11/12/2019	10/12/2019	HYDERABAD	KK KK	KKK KKK

Exit

Step 2). Preliminary Scrutiny Details – Data Entry Form

Preliminary Scrutiny Details Entry

Application Details

Accept Any Infirmity / Defect in

Date of Preliminary Scrutiny *



Remarks

Submit

Back

Exit

Preliminary Scrutiny Details Entry

Application Details

Accept Any Infirmity / Defect in

Date of Preliminary Scrutiny *



Remarks

Memorandum of Marriage does not contain all the information that is required to be furnished therein

Submit

Back

Exit

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

View Application Details

Date of Marriage **10/12/2019** Time of Marriage **11:02AM** Place of Marriage **HYDERABAD**

[View Enclosures](#)

Bride Groom Details **Bride Details**

Bride Groom Surname	KKK
Bride Groom Name	KKK
Age	26
Marital Status	Unmarried
Any of the Father / Mother Details	Father
Surname	KK
Name	KKKK
	KK
Present Address	KK
	KK
	KK
Permanent Address	KK
	KK
Contact Phone/Mobile	9985855585
eMail Id	ananth.k56@gmail.com
Aadhaar Number	783278327832

Bride Groom Witness-1 Details



Witness-1 Surname	KK
Witness-1 Name	KK
Age	52
Any of the Father/Mother / Husband Details	Father
Surname	KK
Name	KK
Address	KK
	KK
	KK


Bride Groom Witness-2 Details

Witness-2 Surname	KK
Witness-2 Name	KK
Age	52
Any of the Father /Mother/ Husband Details	Father
Surname	KK
Name	KK
Address	KK
	KK
	KK

[Exit](#)

Step 3). Field Inspection Details – Data Entry Form

Field Inspection Details Entry	
Application Details	
<input checked="" type="radio"/> Accept <input type="radio"/> Reject	
Date of Field Inspection *	<input type="text"/> 
Remarks	<input type="text"/>
Field Inspection Report (File Type pdf Size 1M) *	<input type="button" value="Choose File"/> No file chosen
Dt of Personal Appearance	<input type="text"/> 
<input type="button" value="Submit"/> <input type="button" value="Back"/> <input type="button" value="Exit"/>	

Field Inspection Details Entry	
Application Details	
<input type="radio"/> Accept <input checked="" type="radio"/> Reject	
Date of Field Inspection *	<input type="text"/> 
Remarks	<input type="text"/>
Field Inspection Report (File Type pdf Size 1M) *	<input type="button" value="Choose File"/> No file chosen
<input type="checkbox"/> Marriage Not Performed	
<input type="checkbox"/> Bride has not completed 18 years of age	
<input type="checkbox"/> Groom has not completed 21 years of age	
<input type="checkbox"/> As per the records available in the office of any Marriage Registrar, the Groom is already married and has a spouse living	
<input type="checkbox"/> As per the records available in the office of any Marriage Registrar, the Groom is already married and has a spouse living	
<input type="checkbox"/> The date of performance of marriage mentioned in the application is found false	
<input type="checkbox"/> Application submitted beyond 60 days of performance of marriage(applicant is suggested to approach Sub-Registrar for registration of marriage)	
<input type="checkbox"/> Rejection Due to Duplicate Record	
<input type="checkbox"/> Event not related to this Gram Panchayat	
<input type="button" value="Submit"/> <input type="button" value="Back"/> <input type="button" value="Exit"/>	

Personal Appearance Letter on Accepting in Field Inspection



Government of Andhra Pradesh
Panchayat Raj Department
PAKALA Gram Panchayat

Mandal : Pakala

District : CHITTOOR

Date: 11/12/2019

Request For Personal Appearance

With Reference to the Application No 143/2019 Bride KK and Bride Groom KKK along with Four Witnesses are requested to attend for Personal Appearance On 11/12/2019 at Gram Panchayat office .

Marriage Officer & Panchayat Secretary
PAKALA Gram Panchayat
Mandal Pakala

Copy to the Applicant
1. KK
2.KKK

Step 4). Personal Appearance Details – Data Entry Form

Personal Appearance Details Entry

Application Number 143 Application Year 2019

Application Details

Register Not Agreed Not Attended

Dt of Personal Appearance * 

Remarks

Personal Appearance Details Entry

Application Number 143 Application Year 2019

Application Details

Register Not Agreed Not Attended

Dt of Personal Appearance * 

Remarks

- Bride makes a categorical statement before the Registrar that she was forced into the marriage and that the marriage was performed without her consent
- Bride Groom makes a categorical statement before the Registrar that he was forced into the marriage and that the marriage was performed without his consent

Personal Appearance Details Entry

Application Number 143 Application Year 2019

Application Details

Register Not Agreed Not Attended

Dt of Personal Appearance * 

Remarks

- Not attended for Personal appearance of both Bride and Bridegroom and 4 Witnesses

- The System generates endorsement if the Approval Authority selects “Not Agreed” or “Not Attended “ and submits the form .
- Approval Authority selects “Register”, the system register the Event and appears for Digital Signing.

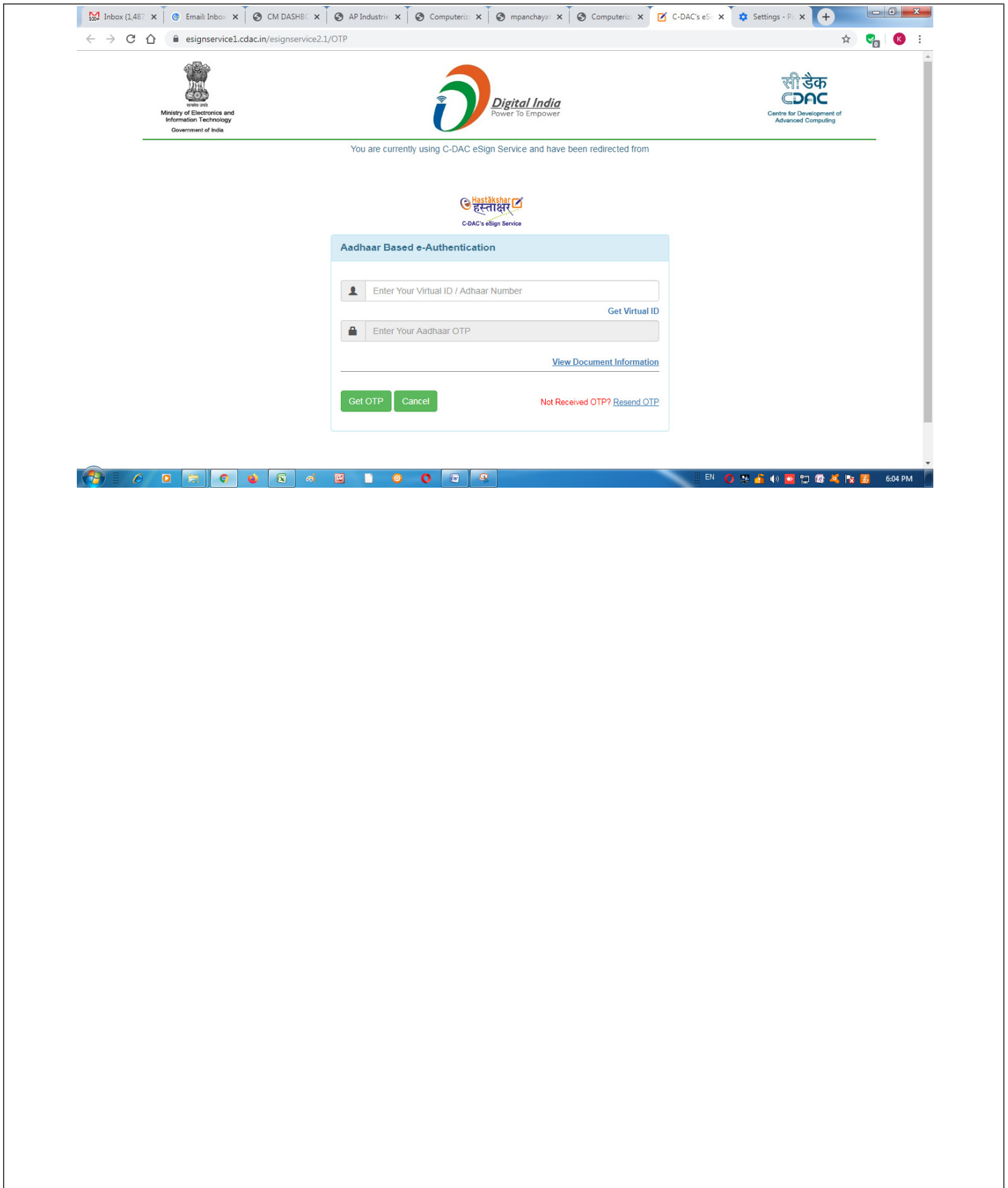
Step 5). Digital eSign Form

Date: 11/12/2019

Marriage Certificate Digital Signing											
SI No	Registration Number/RegYear	CHPKID	Date of Receipt	Kalyana Mitra Mobile No	Kalyana Mitra Name	BrideGroom Name	Bride Name	Date of Marriage	Place of Marriage	Date of Registration	
1	89 / 2015					TEST BRIDE GROOM BRIDE GROOM NAME	BRIDE SURNAME BRIDE NAME	16/09/2015	HYD	21/09/2015	<input type="button" value="Sign"/>
2	90 / 2015					BGSURNAME BGNAME	BSURNAME NAME	08/09/2015	PAKALA	21/09/2015	<input type="button" value="Sign"/>
3	91 / 2015					TEST BRIDE GROOM BRIDE GROOM NAME	BRIDE SURNAME BRIDE NAME	21/09/2015	HYD	21/09/2015	<input type="button" value="Sign"/>
4	92 / 2015					TEST BRIDE GROOM BRIDE GROOM NAME	BRIDE SURNAME BRIDE NAME	18/09/2015	HYD	21/09/2015	<input type="button" value="Sign"/>
5	93 / 2015					TEST BRIDE GROOM BRIDE GROOM NAME	BRIDE SURNAME BRIDE NAME	21/09/2015	HYD	21/09/2015	<input type="button" value="Sign"/>
6	94 / 2015					BRIDE GROOM SURNAME BRIDE GROOM NAME	BRIDE SURNAME BRIDE NAME	18/09/2015	HYD	21/09/2015	<input type="button" value="Sign"/>
7	95 / 2015					TEST BRIDE GROOM BRIDE GROOM NAME	BRIDE SURNAME BRIDE NAME	21/09/2015	HYD	22/09/2015	<input type="button" value="Sign"/>
8	96 / 2015					TEST BRIDE GROOM BRIDE GROOM NAME	BRIDE SURNAME BRIDE NAME	21/09/2015	HYD	23/09/2015	<input type="button" value="Sign"/>
69	7 / 2019					KKK KKK	KK KK	10/12/2019	HYDERABAD	11/12/2019	<input type="button" value="Sign"/>

Click on “Sign” , the system displays the following form for eSign .

DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK



After successful completion of eSign, the system generates the Marriage Certificate as per the following format.

Marriage Certificate Format



Government of Andhra Pradesh
Panchayat Raj Department

Form - A

(See Section - 12)

Certificate Id:424

Marriage Certificate

I, Srinivas Rao hereby certify that I have registered under the compulsory Registration of Marriage Act, 2002, the marriage of Bride Groom A VENU with Bride K VARSHITHA on this 13/12/2015 day of 2015 in pursuance of the memorandum dated the day of 13/12/2015 received by me and the same has been entered in serial number 30 of the Register of Marriages maintained by me for the year 2015.

The marriage has been solemnized on 11/12/2015 at ADAVIBUDUGUR

Date: 13/12/2015

Marriage Officer & Panchayat Secretary

Adavibudugur Gram Panchayat

Kuppam Mandal

Adavibudugur District

Andhra Pradesh



Digitally Signed By Srinivas Rao

Endorsement format



Government of Andhra Pradesh

Panchayat Raj Department

Endorsement

PAKALA Gram Panchayat

Mandal : Pakala

District : CHITTOOR

Application No /Year: 141/2019

Date: 11/12/2019

Endorsement Id :495

The applicant is requested to provide proof for the infirmity/defect in the memorandum or to provide a proof as to the fact that neither party had a spouse living on the date of their marriage or that the law in force at the time of marriage permitted such person to have more than one spouse.

Marriage Officer & Panchayat Secretary

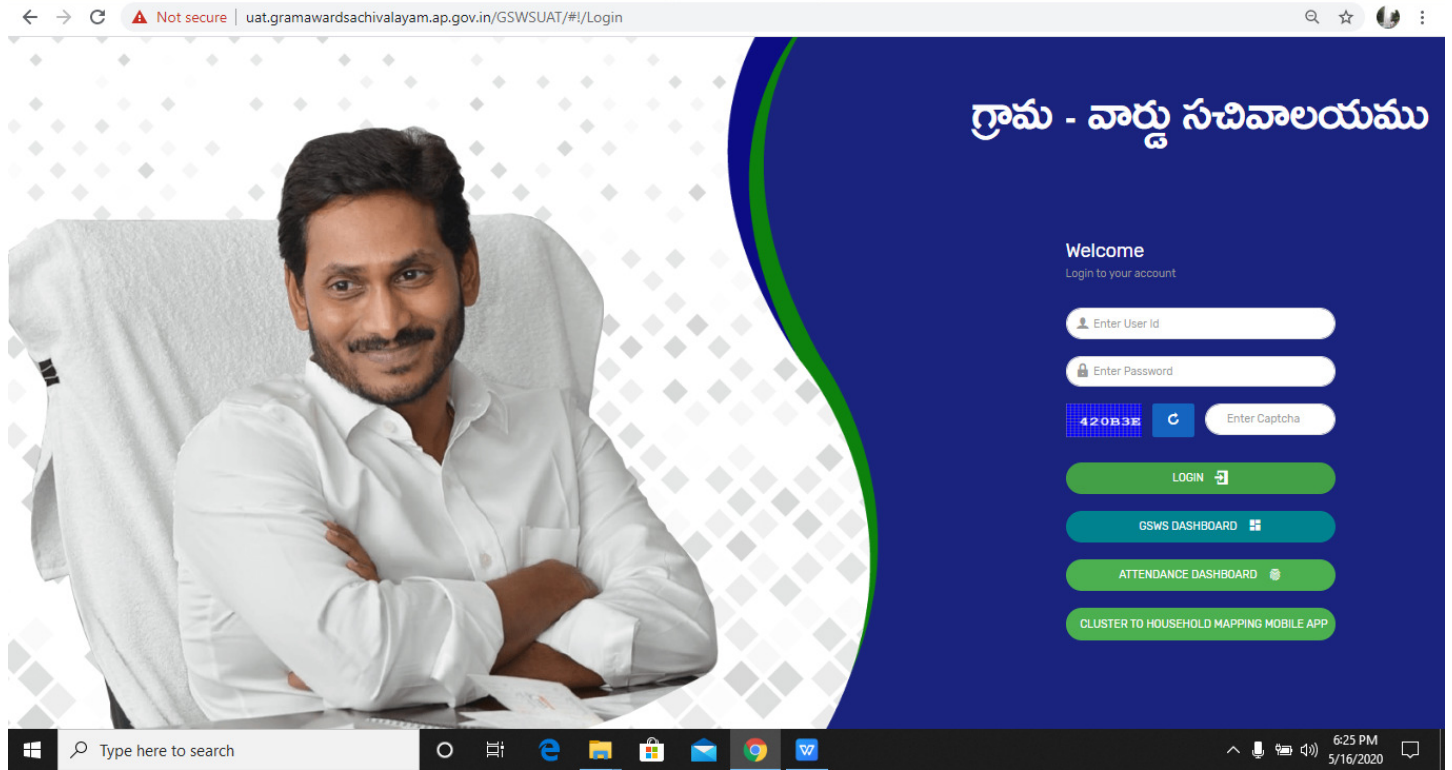
PAKALA Gram Panchayat

Mandal Pakala

Copy to the Applicant

1. KK KKKK
- 2.KKK KKK

How to Apply for No Objection Certificate (NOC) for Small, Medium and Large Scale Industries



- Citizen approaches Grama Sachivalayam for NOC Certificate.
- Digital Assistant Shall enter their User ID and Password and login to **gramawardsachivalayam** website.

The Home page of **gramawardsachivalayam** website shown below

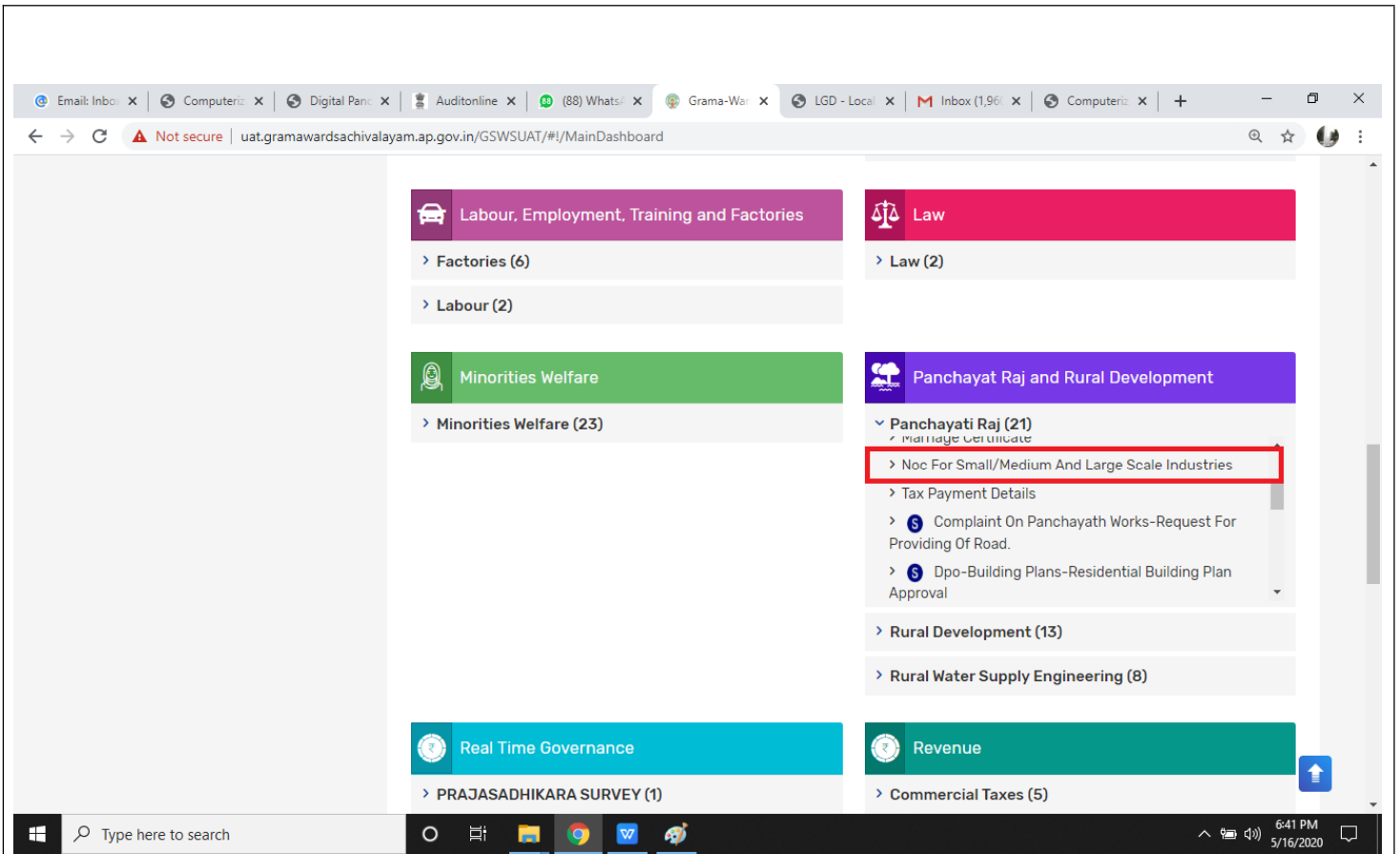
**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

The screenshot displays the 'Grama-Ward Sachivalayam' digital dashboard. At the top, the user is identified as Sri.Y.S Jagan Mohan Reddy, Honble Chief Minister Of Andhra Pradesh. The dashboard includes a navigation bar with options like 'Report An Issue', 'Check Application Status', and 'Pension/Ration Mapping'. A 'Welcome: user ()' message is shown along with the date and time: 16 May 2020 SAT, 06:28:29 PM.

The main content area is divided into several sections:

- SPANDANA:** A summary of registered (46), redressed (41), and pending (5) requests.
- Service Requests:** A grid showing 'Registered' (0%), 'Pending for Approval' (0%), 'Received Instructions/Order' (0%), and 'Response Sent' (0%) statistics.
- Search Service Name:** A search bar for finding specific services.
- Service Categories:** A list of service areas with their respective counts:
 - Agriculture and Marketing:** Agriculture (7), Marketing (4)
 - Animal Husbandry, Dairy Development and Fisheries:** Animal Husbandry (7), Fisheries (14)
 - Backward Classes Welfare:** BC Welfare (25)
 - Environment, Forest, Science and Technology:** Forest (PCCF) (1)
 - Consumer Affairs, Food and Civil Supplies:** Civil Supplies (7)
 - Health, Medical & Family Welfare:** Family Welfare (8), Public Health (1)
 - Labour, Employment, Training and Factories:** Factories (6), Labour (2)
 - Law:** Law (2)
 - Minorities Welfare:** Minorities Welfare (23)
 - Panchayat Raj and Rural Development:** Panchayati Raj (21), Rural Development (13), Rural Water Supply Engineering (8)
 - Real Time Governance:** PRAJASADHIKARA SURVEY (1)
 - Revenue:** Commercial Taxes (5), Endowment (4), Prohibition and Excise (2), Registration and Stamps (2), Revenue (CCLA) (47), Survey Settlements and Land Records (6)
 - Skill Development, Entrepreneurship and Innovation:** Skill Development (6)
 - Social & Tribal Welfare:** Social Welfare (21), Tribal Welfare (25)

The 'Panchayat Raj and Rural Development' category is highlighted with a red border in the image. The Windows taskbar at the bottom shows the system time as 6:29 PM on 5/16/2020.



- Citizen approaches Grama Sachivalayam for NOC. The following Data Entry Form shall be displayed for NOC Application.

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

Mobile verification (Noc For Small/Medium And Large Scale Industries)

Enter Beneficiary Name*
KS PRASAD

Enter Beneficiary Mobile Number*
9849976412

Enter Beneficiary Aadhaar Number*
379500689672

SUBMIT

NOC FOR SMALL, MEDIUM AND LARGE SCALE INDUSTRIES - APPLICATION SUBMISSION
Chowdepalle Panchayat Chowdepalle Mandal CHITTOOR District ICD Application Id

Source of Application * State Single Window

Reference No.

Reference Date

Date of Application *

Approximate Total Project Cost In Rs.*

Type of NOC for Large / Small / Medium Firm Name, Firm Address *

Name of the Industry / Firm *

Products Produced *

Details of Proprietor / Private Limited / Managing Partner / Owner Details (Multiple) *

Owner / Occupier Details		Add Owner	Remove Owner
Surname	Name	Mobile Number *	Email *
		Aadhaar	Address for Correspondance
			Permanent Address *

Survey Number *

Plot No. *

Extent Sq. Mtrs *

Enclosures (pdf) (File Type pdf Size 1M)
(Documents to be uploaded: Land Conversion Document, Registration Documents, Blue Print/Site Plan, Address Proof of the Owner in a Single PDF)
 No file chosen

Type of Gram Panchayat

Population Above 10000

Parameter Name	Building Fee Details			Total Amount
	Parameter Value	Unit Rate	Minimum Rate In Rs.	
Total Area In Sq Mtrs for Building Fee *		40.0	1550	
Building Application Fee In Rs	20.0	20.0	20	20.0
Building Fee GP Map – True Copy Charges In Rs	300.0	300.0	300	300.0
Approved Building Plan Copy Fee In Rs	100.0	100.0	100	100.0
	Total Building Fee			

Layout Fee Details

Authorized Unauthorized

I Agree with the Values Entered

Note:
1) Total Building Fee Calculation Criteria = (Total area/ Number as per plan in Sq Meter.)*(multiplied) Unit Rate (in Rs.40-)(+ plus) Application Fee (in Rs.20-)(+ plus) GP Map 1u2013 True Copy Charges (in Rs.300-)(+ plus) Approved Building Plan Copy (in Rs.100-))

Step 1) Application Submission - Data Entry Form

NOC FOR SMALL ,MEDIUM AND LARGE SCALE INDUSTRIES - APPLICATION SUBMISSION

PAKALA Panchayat Pakala Mandal CHITTOOR District ICDAPPLID-977 ICD Application Id

Source of Application *	State Single Window
Reference No	<input type="text"/>
Reference Date	<input type="text" value="dd/mm/yyyy"/>
Date of Application *	<input type="text" value="11/12/2019"/>
Approximate Total Project Cost in Rs.*	<input type="text"/>
Type of NOC for Large / Small / Medium Firm Name, Firm Address *	----- Select ----- ▼
Name of the Industry / Firm *	<input type="text"/>
Products Produced *	<input type="text"/>
Details of Proprietor / Private Limited / Managing Partner / Owner Details (Multiple) *	----- Select ----- ▼

Owner / Occupier Details		Add Owner	Remove Owner			
Surname	Name*	Mobile Number *	Email *	Aadhaar	Address for Correspondance*	Permanent Address *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Survey Number *	<input type="text"/>
Plot No. *	<input type="text"/>
Extent Sq. Mrts *	<input type="text"/>
Enclosures (pdf) (File Type pdf Size 1M) (Documents to be uploaded: Land Conversion Document, Registration Documents, Blue Print/Site Plan, Address Proof of the Owner in a Single PDF).	<input type="button" value="Choose File"/> No file chosen

Type of Gram Panchayat	Population Below 10000			
Land Usage	Non-Residential			
Building Fee Details				
Parameter Name	Parameter Value	Unit Rate	Minimum Rate in Rs.	Total Amount
Total Area in Sq Mtrs for Building Fee *		8.0	90	
Building Application Fee in Rs	10.0	10.0	10	10.0
Building Fee GP Map – True Copy Charges in Rs	200.0	200.0	200	200.0
Approved Building Plan Copy Fee in Rs	100.0	100.0	100	100.0
Total Building Fee				

Layout Fee Details	
<input checked="" type="radio"/> Authorized <input type="radio"/> Unauthorized	
Layout Permission No *	<input type="text"/>
Layout Permission Date *	<input type="text" value="dd/mm/yyyy"/>
Layout Authorized by *	<input type="text"/>

I Agree with the Values Entered

Note :

I.) Total Building Calculation Criteria = {(Total area/ Number as per plan in Sq Meter.) (*multiply) Unit Rate (in Rs.8/-) (+ plus) Application Fee (in Rs.10/-) (+ plus) GP Map \u2013 True Copy Charges (in Rs.200/-) (+ plus) Approved Building Plan Copy (in Rs.100/-)}

II.) Total Layout Fee Calculation Criteria = {(Layout Fee:Total area/ Number as per plan in Sq Meter.) (*multiply) Unit Rate in Rs.2/-} (+ plus) {(Security Deposit: Total area/ Number as per plan in Sq Meter.) (*multiply) Unit Rate in Rs.2/-} (+ plus) {(Inspection and Technical Scrutiny Fee of Town and Country Planning Dept: Total area/ Number as per plan in Acre.) (*multiply) Unit Rate in Rs.500/-} (+ plus) { Site Approval in Number as per plan Sq Meter. (*multiply) Unit Rate in Rs.5/- } (+ plus) { Betterment Charges Number as per plan in Sq Meter. (*multiply) Unit Rate in Rs.30/- } (+ plus) { Open Space Charges in Rs. /- } (+ plus) { Approved Layout Copy Rs./- – (Rs.100/-) default}

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

Layout Fee Details				
<input type="radio"/> Authorized <input checked="" type="radio"/> Unauthorized				
Parameter Name	Parameter Value	Unit Rate	Minimum Rate in Rs.	Total Amount
Total Area in Sq. Mtrs for Layout Fee *		2.0	3000	
Total Area in Sq. Mtrs for Layout Security Deposit *		2.0	10000	
Total Area in Acre for Layout Inspection and Technical Scrutiny Fee of Town and Country Planning Dept *		500.0	3000	
Total Area in Sq. Mtrs for Layout Site Approval Fee *		5.0	0	
Total Area in Sq. Mtrs for Layout Betterment Charges *		30.0	0	
Total Land Value (in Rs) as per Plan for Open Space Charges (14% on Land Value) *		0.14	0	
Approved Layout Copy in Rs	100.0	100.0	0	100.0
Total Layout Fee				

I Agree with the Values Entered

Note :

I.) Total Building Calculation Criteria = {(Total area/ Number as per plan in Sq Meter.) (*multiply) Unit Rate (in Rs.8/-) (+ plus) Application Fee (in Rs.10/-) (+ plus) GP Map \u2013 True Copy Charges (in Rs.200/-) (+ plus) Approved Building Plan Copy (in Rs.100/-)}

II.) Total Layout Fee Calculation Criteria = {(Layout Fee: Total area/ Number as per plan in Sq Meter.) (*multiply) Unit Rate in Rs.2/-} (+ plus) {(Security Deposit: Total area/ Number as per plan in Sq Meter.) (*multiply) Unit Rate in Rs.2/-} (+ plus) {(Inspection and Technical Scrutiny Fee of Town and Country Planning Dept: Total area/ Number as per plan in Acre.) (*multiply) Unit Rate in Rs.500/-} (+ plus) {Site Approval in Number as per plan Sq Meter. (*multiply) Unit Rate in Rs.5/-} (+ plus) {Betterment Charges Number as per plan in Sq Meter. (*multiply) Unit Rate in Rs.30/-} (+ plus) {Open Space Charges in Rs. /-} (+ plus) {Approved Layout Copy Rs./- -- (Rs.100/-) default}

Save

After completion of data entry, click on “Save”. The system generates an acknowledgment after successful completion of validation checks and the record shall appear under “ICD and GS Preliminary Scrutiny” Section under Approval Authority Login.

Acknowledgment appears on successful submission of form



Government of Andhra Pradesh

Panchayat Raj Department

PAKALA Gram Panchayat
Mandal : Pakala District : CHITTOOR
Acknowledgement Slip

Application Number / Year : 142 / 2019

Date:11/12/2019

Received an application from Sri/Smt/Kum XXX XX for issuance of NOC FOR SMALL ,MEDIUM AND LARGE SCALE INDUSTRIES belonging to PAKALAVillage PakalaMandal CHITTOORDistrict OnDate 11/12/2019

Building Fee Details

Parameter Name	Parameter Value	Total Amount
Total Area in Sq Mtrs for Building Fee	8585.0	68680.0
Building Application Fee in Rs	10.0	10.0
Building Fee GP Map – True Copy Charges in Rs	200.0	200.0
Approved Building Plan Copy Fee in Rs	100.0	100.0
Total Building Fee		68990.0

Authorized Layout Fee Details

Layout Permission No	45
Layout Permission Date	11/12/2019
Layout Authorized by	AUTHORIZED LAYOUT

Panchayat Secretary
PAKALA Gram Panchayat
PakalaMandal

Print

OFFICE OF THE GRAM PANCHAYAT

Step 2). Search Form For Selection of Application Form

a) Application appears under ICD and GS Preliminary Scrutiny Details for Selection

ICD , GS Applications Pending for Preliminary Scrutiny					
Application Number/Year	Application Id	Date of Application	Source of Application	Type of NOC	Name of the Industry / Firm
71 / 2019	ICDAPPLID-917	30/08/2019	State Single Window	Small Scale	dfa
109 / 2019	ICDAPPLID-955	05/09/2019	State Single Window	Small Scale	test
121 / 2019	ICDAPPLID-967	06/09/2019	State Single Window	Medium Scale	fadsf
127 / 2019	ICDAPPLID-973	17/10/2019	State Single Window	Medium Scale	fads
129 / 2019	ICDAPPLID-974	12/11/2019	State Single Window	Small Scale	KK
132 / 2019	ICDAPPLID-975	13/11/2019	State Single Window	Small Scale	KK
136 / 2019	ICDAPPLID-976	18/11/2019	State Single Window	Small Scale	kkk
142 / 2019	ICDAPPLID-977	11/12/2019	State Single Window	Small Scale	XYZ

Exit

b) Application Scrutiny Form For Panchayat Secretary

Case 1). Approval of Application by Panchayat Secretary

NOC Scrutiny Details Entry				
				Application Details
<input checked="" type="radio"/> Accept <input type="radio"/> Reject				
Date of Preliminary Scrutiny *		<input type="text"/>		
Remarks		<input type="text"/>		
<input type="checkbox"/> Do You Need Any Additional Charges in demand ?				
Type of Gram Panchayat	Population Below 10000			
Land Usage	Non-Residential			
Building Fee Details				
Parameter Name	Parameter Value	Unit Rate	Minimum Rate in Rs.	Total Amount
Total Area in Sq Mtrs for Building Fee *	8585.0	8.0	90	68680.0
Building Application Fee in Rs	10.0	10.0	10	10.0
Building Fee GP Map – True Copy Charges in Rs	200.0	200.0	200	200.0
Approved Building Plan Copy Fee in Rs	100.0	100.0	100	100.0
Total Building Fee				68990.0
Layout Fee Details				
<input checked="" type="radio"/> Authorized <input type="radio"/> Unauthorized				
Layout Permission No *	45			
Layout Permission Date *	11/12/2019			
Layout Authorized by *	AUTHORIZED LAYOUT			
<input type="button" value="Submit"/> <input type="button" value="Back"/> <input type="button" value="Exit"/>				

i). Generation of Demand For Making Payment on Approval of Application



Government of Andhra Pradesh

Panchayat Raj Department

PAKALA Gram Panchayat

Mandal : Pakala

District : CHITTOOR

Letter for Making Payment

Application Number/Year : 142 / 2019

Date: 11/12/2019

The applicant(s) Sri/Smt/Kum XXX XX is directed to make the following payment for further processing of the application for issuance of No Objection Certificate for construction of XYZ with in 21 days without fail.

- a) Layout Fee: 0
- b) Building Fee: 68990
- c) License Fee: 0
- c) Total: 68990.0

Panchayat Secretary
PAKALA Gram Panchayat
Mandal Pakala

Case 2). Rejection of Application by Panchayat Secretary

NOC Scrutiny Details Entry

Application Details

Accept Reject Return

Date of Preliminary Scrutiny *

Remarks

Do You Need Any Additional Charges in demand ?

Type of Gram Panchayat	Population Below 10000			
Land Usage	Non-Residential			
Building Fee Details				
Parameter Name	Parameter Value	Unit Rate	Minimum Rate in Rs.	Total Amount
Total Area in Sq Mtrs for Building Fee *	100.0	8.0	90	800.0
Building Application Fee in Rs	10.0	10.0	10	10.0
Building Fee GP Map – True Copy Charges in Rs	200.0	200.0	200	200.0
Approved Building Plan Copy Fee in Rs	100.0	100.0	100	100.0
Total Building Fee				1110.0
Layout Fee Details				
Parameter Name	Parameter Value	Unit Rate	Minimum Rate in Rs.	Total Amount
Total Area in Sq. Mtrs for Layout Fee *	100.0	2.0	3000	3000.0
Total Area in Sq. Mtrs for Layout Security Deposit *	200.0	2.0	10000	10000.0
Total Area in Acre for Layout Inspection and Technical Scrutiny Fee of Town and Country Planning Dept *	300.0	500.0	3000	150000.0
Total Area in Sq. Mtrs for Layout Site Approval Fee *	400.0	5.0	0	2000.0
Total Area in Sq. Mtrs for Layout Betterment Charges *	500.0	30.0	0	15000.0
Total Land Value (in Rs) as per Plan for Open Space Charges (14% on Land Value) *	600.0	0.14	0	84.01
Approved Layout Copy in Rs	100.0	100.0	0	100.0
Total Layout Fee				180184.01

The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved.

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

The screenshot displays the 'NOC Scrutiny Details Entry' page in the Digital Panchayat system. The page header shows the user is logged in as 'ps10038009' on 'Saturday 16 May 2020'. The main content area includes:

- Navigation Menu:** A sidebar on the left lists various services such as 'Computerization of PRIs', 'Masters', 'Personnel', 'Elected Representatives', 'RTI Act', 'Auctions', 'Meetings and Resolutions', 'Audits', 'Court Cases', 'Grievance Redressal', 'Disciplinary Cases', 'User Management', 'Works & Schemes', 'House Tax', 'Trade License', 'RASP', 'Marriage Certificate', 'Mutation', 'Property Valuation Certificate', 'Water Tap Connection', 'NOC', 'Application Submission', 'Transactions', 'Preliminary Scrutiny Details', 'Field Inspection Details', 'Challan Payments', 'Reports & Certificates', 'NOC Register', 'Reprinting of Certificate', 'Reprinting of Endorsement', 'Digital Signing', 'NOC DigitSign', 'Invalidate NOC', 'Layout Permissions', 'Building Permissions', and 'Online Payments'.
- Form Fields:**
 - Buttons for 'Accept' and 'Reject'.
 - Fields for 'Date of Preliminary Scrutiny' and 'Remarks'.
 - A checkbox for 'Do You Need Any Additional Charges in demand?'.
 - Summary fields for 'Type of Gram Panchayat' (Population Below 10000) and 'Land Usage' (Non-Residential).
 - Building Fee Details Table:**

Parameter Name	Parameter Value	Unit Rate	Minimum Rate in Rs.	Total Amount
Total Area in Sq Mtrs for Building Fee *	75000.0	8.0	80	600000.0
Building Application Fee in Rs	10.0	10.0	10	10.0
Building Fee GP Map – True Copy Charges in Rs	200.0	200.0	200	200.0
Approved Building Plan Copy Fee in Rs	100.0	100.0	100	100.0
Total Building Fee				600310.0
 - Layout Fee Details:**
 - Buttons for 'Authorized' and 'Unauthorized'.
 - Fields for 'Layout Permission No' (123456), 'Layout Permission Date' (16/12/2019), and 'Layout Authorized by' (sn).
 - A checkbox for 'Required documents are not accompanied with the application as per Layout and Building Rules'.
 - 'Submit', 'Back', and 'Exit' buttons.

The footer of the application states: 'The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved.'

i). Generation of Endorsement on rejection of Application



Government of Andhra Pradesh

Panchayat Raj Department

No Objection Certificate - Endorsement

PAKALA Gram Panchayat

Mandal : Pakala

District : CHITTOOR

Endorsement Id : 96

Date: 11/12/2019

Due to the following reasons the application Appl No / Year 136/2019 is returned .

Required documents are not accompanied with the application as per Layout and Building Rules

Panchayat Secretary
PAKALA Gram Panchayat
Mandal Pakala

Copy to the Applicant kk kk

After Scrutiny - Approval:

Step 3) Go to Field Inspection Details - Click on Application Number

The screenshot shows the Digital Panchayat web application interface. The browser address bar displays `mpanchayat.ap.gov.in/esign/login.do`. The page header includes the logo, office name "Demo Chowdepalle Gram Panchayat", location "Chowdepalle Mandal Chittoor District", and "Digital Panchayat - PRIs Application Suite". User information shows "Office ID: 1403", "User Name: ps10038009", and "State: Andhra Pradesh". The date is "Saturday 16 May 2020".

The main content area displays a table titled "Applications Pending for NOC - Field Verification":

Application Number/Year	Date of Application	Source of Application	Type of NOC	Name of the Industry / Firm
111 / 2018	01/06/2018	Citizen or Firm	Medium Scale	ERIOLL

Below the table is an "Exit" button. The left sidebar contains a navigation menu with categories like "Disciplinary Cases", "User Management", "Works & Schemes", "House Tax", "Trade License", "RAGR", "Marriage Certificate", "Mutation", "Property Valuation Certificate", "Water Tap Connection", "NOC", "Reports & Certificates", "Digital Signing", "Layout Permissions", "Building Permissions", "Online Payments", and "Documentation". The "Field Inspection Details" option under "NOC" is highlighted.

The footer contains the text: "The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved." The Windows taskbar at the bottom shows the search bar and system tray with the time "4:46 PM 5/16/2020".

Click on "Reject" if application wants to Reject

The screenshot shows the Digital Panchayat web application interface for the "NOC - Field Verification" process. The browser address bar displays `mpanchayat.ap.gov.in/esign/login.do`. The page header is identical to the previous screenshot.

The main content area displays the "Application Details" form for "NOC - Field Verification". The form includes:

- Radio buttons for "Accept" and "Reject", with "Reject" selected.
- A "Date of Field Verification" field with a calendar icon.
- A "Remarks" text area.
- Checkboxes for "Not Approved By Gram Panchayat" and "Application Fee Not Paid".
- Buttons for "Submit", "Back", and "Exit".

The left sidebar navigation menu is visible, with "Field Inspection Details" highlighted under the "NOC" category.

The footer contains the text: "The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved." The Windows taskbar at the bottom shows the search bar and system tray with the time "6:01 PM 5/16/2020".

Click on “Accept” if application wants to Accept

The screenshot displays a web browser window with the URL `mpanchayat.ap.gov.in/esign/login.do`. The page header includes the 'Digital PANCHAYAT' logo, the name of the 'Demo Chowdepalle Gram Panchayat', its location 'Chowdepalle Mandal Chittoor District', and the 'Digital Panchayat - PRIs Application Suite'. User information shows 'Office ID: 1403', 'User Name: ps10038009', and 'State: Andhra Pradesh'. The date is 'Saturday 16 May 2020'. A sidebar on the left lists various application categories, with 'NOC' expanded to show 'Field Inspection Details' selected. The main content area is titled 'NOC - Field Verification' and contains a form with the following fields: 'Accept' (selected) and 'Reject' (radio buttons), 'Date of Field Verification *' (text box with calendar icon), 'Remarks' (text box), 'Resolution No' (text box), and 'Resolution Date' (text box with calendar icon). Below the form are 'Submit', 'Back', and 'Exit' buttons. A footer note states: 'The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved.' The Windows taskbar at the bottom shows the time as 6:05 PM on 5/16/2020.

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

The image displays two screenshots of the Digital Panchayat application suite. The top screenshot shows the 'NOC - Field Verification' screen. The interface includes a header with the 'Digital PANCHAYAT' logo, office information (Office ID: 1403, User Name: ps10038009, State: Andhra Pradesh), and the date (Saturday 16 May 2020). A left-hand navigation menu lists various services, with 'NOC' expanded to show 'Field Inspection Details'. The main content area is titled 'NOC - Field Verification' and contains an 'Application Details' form. The form has radio buttons for 'Accept' (selected) and 'Reject'. It includes fields for 'Date of Field Verification' (12/05/2020), 'Remarks', 'Resolution No' (12), and 'Resolution Date' (14/05/2020). At the bottom of the form are 'Submit', 'Back', and 'Exit' buttons. A footer note states: 'The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved.'

The bottom screenshot shows the 'Scrutiny Details' screen. The header and navigation menu are identical to the first screenshot. The main content area is titled 'Scrutiny Details' and displays a message 'Record Inserted'. Below this message are 'Back' and 'Exit' buttons. The same footer note is present at the bottom.

Step 4) CHECKING OF NOC APPLICATION - go to “NOC REGISTER”

NOC - Register
Demo Chowdepalle Gram Panchayat
Mandal : Chowdepalle District : Chittoor

SI No	Application No /Year	Reg No /Reg Year	Name of the Industry / Firm	Type of NOC	Resolution No	Resolution Date
1	103/2018	8/2018	GFGF	Medium Scale	25	01/06/2018
2	102/2018	7/2018	HJH	Medium Scale	25	01/06/2018
3	101/2018	6/2018	ADSF	Medium Scale	25	01/06/2018
4	70/2018	5/2018	SRI enterprises	Small Scale	21	31/05/2018
5	104/2018	9/2018	GFGFH	Medium Scale	25	01/06/2018
6	42/2018	4/2018	xyz	Small Scale	10	17/01/2018
7	39/2018	3/2018	asdf	Small Scale	1235451	09/09/2019
8	63/2017	1/2017	Test	Small Scale	21	11/10/2017
9	34/2018	1/2018	xyz	Small Scale	555555	18/09/2019
10	37/2018	2/2018	asddasd	Small Scale	12	17/01/2018
11	107/2018	12/2018	HGHJH	Medium Scale	25	01/06/2018
12	109/2018	14/2018	FDDFGAP	Medium Scale	25	01/06/2018
13	105/2018	10/2018	GHHG	Medium Scale	25	01/06/2018
14	106/2018	11/2018	HHJKHJ	Medium Scale	25	01/06/2018
15	110/2018	15/2018	SAAQWEW	Medium Scale	25	01/06/2018
16	111/2018	16/2018	ERIOLL	Medium Scale	12	14/05/2020
17	126/2018	17/2018	asddasd	Small Scale	1222	19/09/2019
18	240/2018	18/2018	Test Industry	Small Scale	122	12/11/2018
19	243/2018	19/2018	test	Small Scale	111	13/12/2018
20	255/2018	1/2019	Vamsi Enterprises	Medium Scale	1	19/03/2019
21	108/2018	13/2018	FHFPOI	Medium Scale	25	01/06/2018

The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved.

Step 5) Digi e-Sign - go to “Digital Signing”

**DIGITAL PANCHAYAT PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT
GOVT. OF ANDHRA PRADESH
GRAMA SACHIVALAYAM – DIGITAL PANCHAYAT HAND BOOK**

Office ID: 1403 User Name: ps10038009 State: Andhra Pradesh Date: Saturday 16 May 2020 Logout

NOC Digital Signing

Demo Chowdepalle Gram Panchayat
Mandal : Chowdepalle District : Chittoor

Date: 16/05/2020

SI No	Reg No / Reg Year	Name of the Industry / Firm	Type of NOC	Resolution No	Resolution Date	
1	3/2018	asdf	Small Scale	1235451	09/09/2019	sign
2	1/2018	xyz	Small Scale	555555	18/09/2019	sign
3	16/2018	ERIOLL	Medium Scale	12	14/05/2020	sign
4	17/2018	asddasd	Small Scale	1222	19/09/2019	sign
5	18/2018	Test Industry	Small Scale	122	12/11/2018	sign
6	19/2018	test	Small Scale	111	13/12/2018	sign
7	1/2019	Vamsi Enterprises	Medium Scale	1	19/03/2019	sign

Print Exit

The Software is designed and developed by Panchayat Informatics Division, NIC APSC Hyderabad, Copyright © 2015 All rights reserved.

Click on “Sign”, the system displays the following form for eSign

You are currently using C-DAC eSign Service and have been redirected from

Aadhaar Based e-Authentication

Enter Your Virtual ID / Aadhaar Number Get Virtual ID

Enter Your Aadhaar OTP View Document Information

Get OTP Cancel Not Received OTP? Resend OTP



Government of Andhra Pradesh

Panchayat Raj Department

Demo Chowdepalle Gram Panchayat

Mandal : Chowdepalle

District : CHITTOOR

Date: 01/06/2018

No Objection Certificate

The applicant(s) Sri/Smt/Kum R FFFFF has/have submitted the application Appl No / Year 109/2018 for issuance of NO OBJECTION CERTIFICATE for the establishment of FDDFGAP in the Demo Chowdepalle Gram Panchayat Chowdepalle Mandal CHITTOOR District and paid the required fee to the Gram Panchayat. Therefore, as per the Resolution No.25 Dated 01/06/2018 this Gram Panchayat has no objection for the establishment of FDDFGAP in Demo Chowdepalle Gram Panchayat Chowdepalle Mandal CHITTOOR District .



Panchayat Secretary

Demo Chowdepalle Gram

Mandal Chowdepalle

Digitally Signed By Mude Srinivasulu

DOs and Don'ts:

<p>Marriage Registration</p>	<ol style="list-style-type: none"> 1. Citizen should apply before 30 days for request of Marriage Certificate 2. If the Memorandum of factum submitted after 30 days and before 60 days an amount of Rs.100/- shall be paid. 3. Bride has completed 18 years of age 4. Groom has completed 21 years of age 5. Beyond 60 Days Citizen should approach the respective Sub Registrar Office only for requesting the service. <p><u>Enclosures:</u></p> <ol style="list-style-type: none"> 1. Bride Groom Photo 2. Bride Groom Age Proof 3. Bride Groom Residence Proof 4. Bride Photo 5. Bride Age Proof 6. Bride Residence Proof 7. Witness Photo 8. Witness Address Proof
<p>Issuance of No Objection Certificate for Small, Medium and Large Scale Industries</p>	<ol style="list-style-type: none"> 1. Documents and application should be proper as per Layout and Building Rules <p><u>Enclosures:</u></p> <ol style="list-style-type: none"> 1. Blue Print – Village/Site Plan 2. Registration Document 3. Land Conversion Document 4. Address Proof 5. Layout Approval if available

1. **Birth & Death Registration:**

Govt. of India has initiated Civil Registration System for Computerization of Civil Registrations for RLBs and ULBs. In India the system of Civil Registration has been in operation for over a century. Civil Registration System popularly known as birth and death registration system is the recording of vital events i.e. live births, stillbirths and deaths under the statutory provisions on continuous and permanent basis.

From the below website the Gram Panchayats in the state have been issued birth & death Certificates.

“<http://crsorgi.gov.in/web/index.php/auth/login>”).

Work Flow Steps:

1. Digital Assistant/Citizen Applies the request from the Citizen section of the CRS portal (online)
2. Application received by the Panchayat Secretary Login (online)
3. Panchayat Secretary conduct field verification (offline process)
4. Panchayat Secretary Accept the application of Citizen (If, field inspection satisfied)
5. Panchayat Secretary Issued Birth / Death Certificate from CRS Application.
6. If offline - Panchayat Secretary After field verification he/she directly enroll the Birth / Death Registration under Delayed Birth/Death Registration Section of CRS Portal

Note: If any Citizen wants to request the Old Birth/Death Certificate the concerned Panchayat Secretary should check the details in the UBD (Unified Birth & Death Registration Application) and if details available then digitally sign the record and issue certificate.

DOs and Don'ts:

Service Name	Eligibility Criteria
Birth & Death Registration	In case of Birth and Death, Citizen should inform about the event within 21 days to the registrar of their jurisdiction. In case Death, citizen should place Doctor's certificate in original form along with burial/cremation

Enclosures:

Supporting documents for date and place of occurrence of a domiciliary birth/death and reported within 21 days of occurrence of the event:

1. Declaration by parent(s) in prescribed proforma
2. Address Proof- copy of any one of the self attested document (Voter id card, electricity/gas/water/ telephone bill, passport, valid ration card, aadhaar card, running bank account etc.)

Delayed Days Range [>21 days and up to 30 days]:

1. Information in prescribed proforma (i.e. Form1).

What type of documents needs to be uploaded in case of death and funeral procession takes place at any village?

1. Declaration by close relative/family member in prescribed proforma
2. Information in prescribed proforma (i.e. Form2)
3. Address Proof of deceased- copy of any one of the self attested document (Voter id card, electricity/gas/water/ telephone bill, passport, valid ration card, Aadhaar card, running bank account etc.)