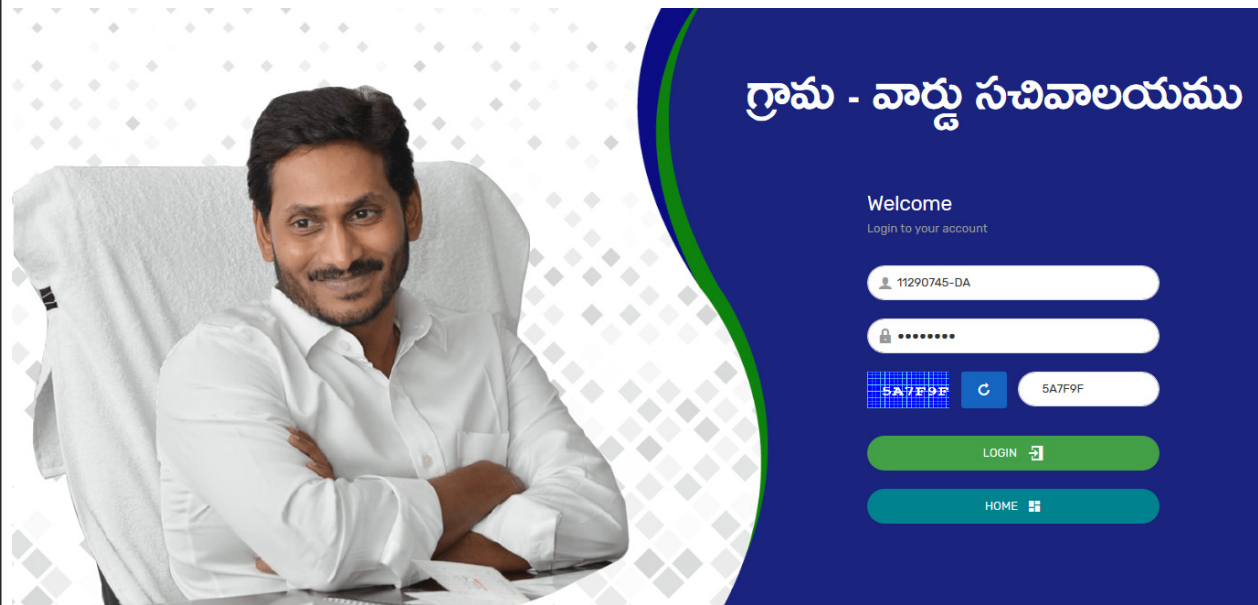


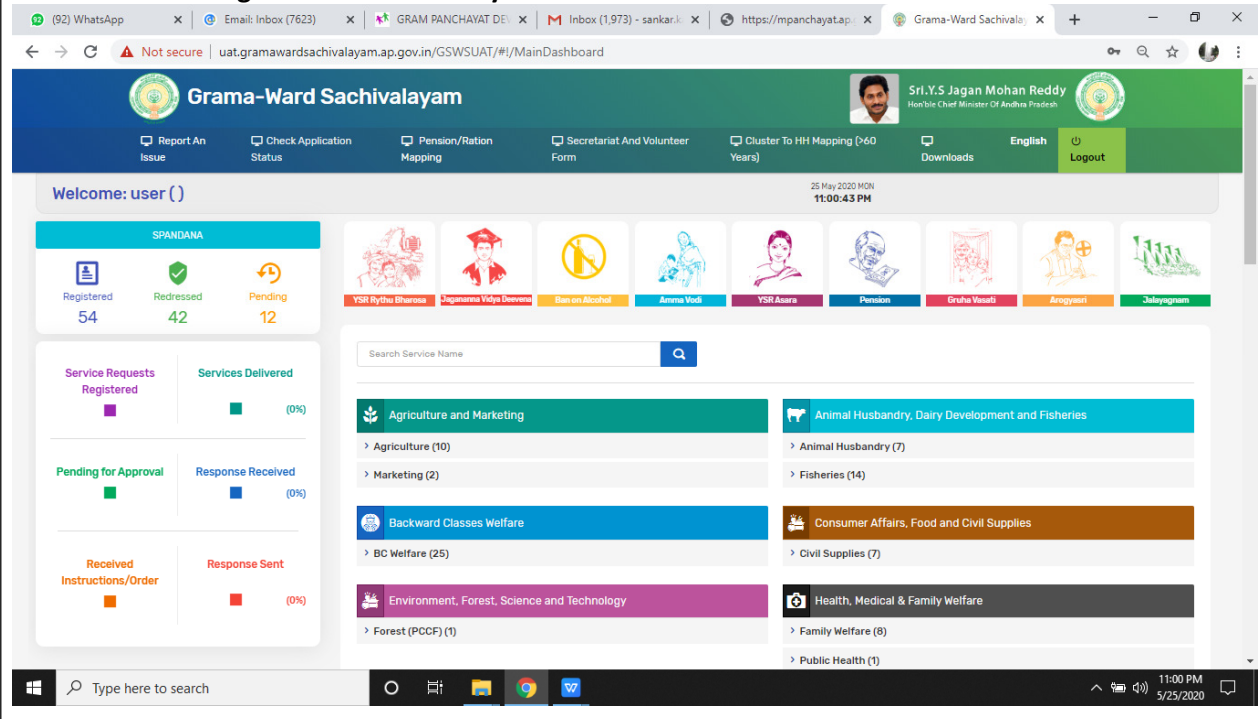
Village Secretariat - Building Permission Service Process Flow

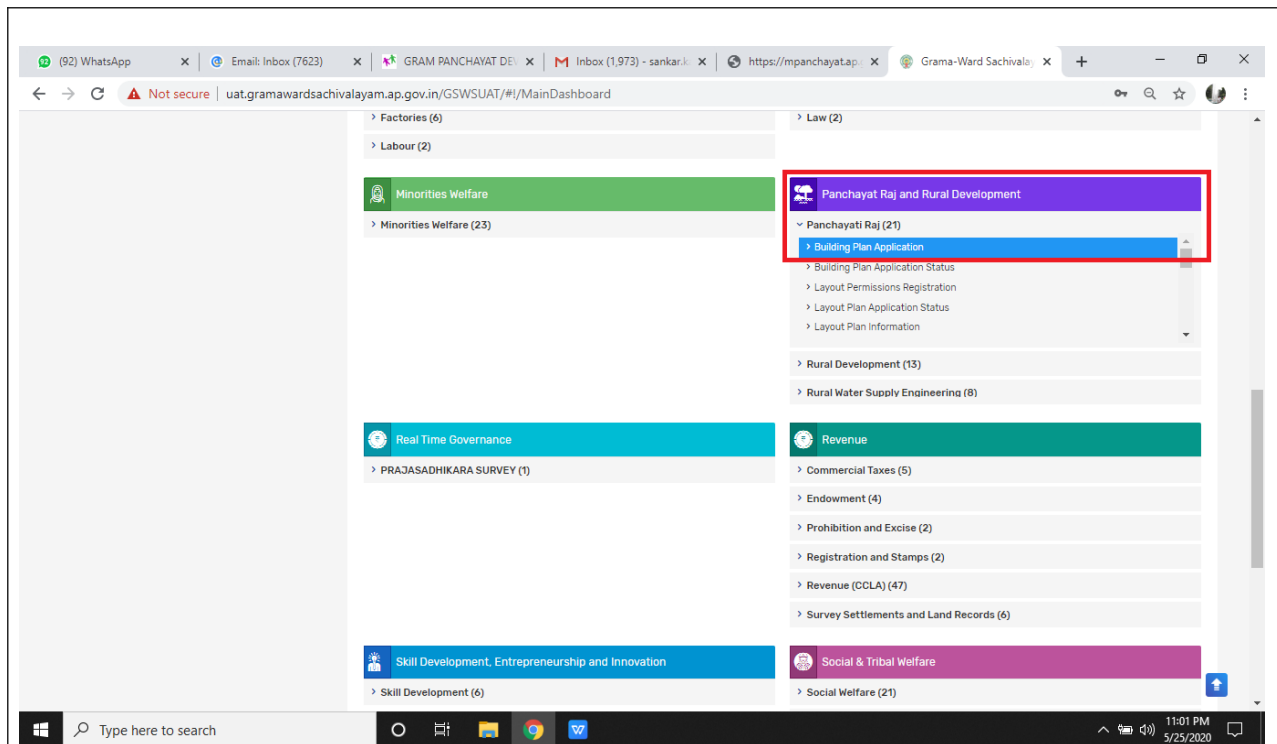
Steps to perform:

1. Digital Assistant Login into **gramawardsachivalayam** website with the Digital Assistant User ID and Password



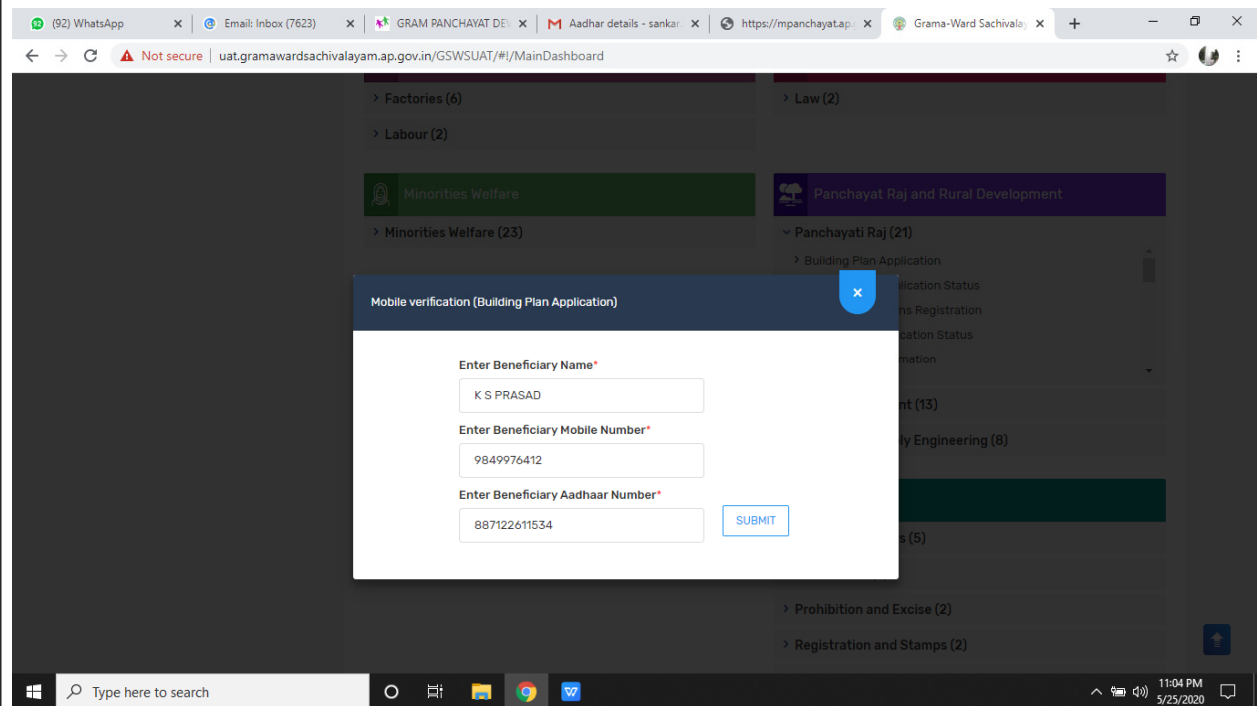
2. Home Screen of **gramawardsachivalayam** website.





3. Go to Panchayat Raj and Rural Development Department - Click on **Building Plan Application**

4. Enter Beneficiary details



5. Click on Submit

6. Enter Basic Information details

+ Basic Information

Address of the Applicant

Ownership Type

Select Ownership Type

Aadhar / UID no.

Name

Full Name

Father / Husband Name

Father / Husband Name

Gender

Male Female

Mobile

+91 10-digit Mobile no.

E-Mail

E-Mail

Address

Address

E-Mail

E-Mail

Address

Address

Amenities

Drainage Type

Kachha Pakka Underground No Drain

Road Type

Earthen Gravel WBM CC BT

Water Supply

Yes No

Street Light

Yes No

Rainwater Harvesting

Tree

IHHL

DETAILS OF PROPOSED SITE

District

Ananthapur

Division

Penukonda

Mandal

Penu Konda

Panchayat

Gonipeta

Nature Of Site

Plot No

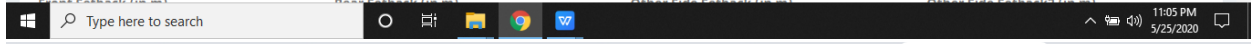
Sanctioned Layout No

Survey No

Nature Of Site Select Site Location	Plot No Plot No	Sanctioned Layout No Sanctioned Layout No/LRS No	Survey No Survey No
Nearest Door No Premises/Door No	Street Street	Revenue Block Block No	Locality Locality
GP Block No Select Block			

Details of the Proposed Construction

Floor Select Floor	Plingth Area (In Sq.M) Plingth area	Parking Area (In Sq.M) Parking area	Height In Mt Height	+
Total Plingth Area(In Sq.M) Total Floor Area(in Sq.m)	Total Parking Area(In Sq.M) Total Parking Area(In Sq.m)	Roof Type Select Roof Type		
Site Area(As Per Plan) Site Area(As per Plan)	Site Area(As Per Plot) Site Area(In Sq.m)	Un Utilized Area(Ae Per Plan) Un utilized Area(in Sq.m)	No Of Rain Water Harvesting Structures Water Harvesting Structure Area(in Sq.m)	
Usage Of Building Select Type	Height (in m) (Excl Parking Floor) Height (in m)(Excl Parking Floor)	Abutting Road Width Select Width	Construction Type Select Construction Type	



GP Block No Select Block				
<i>Details of the Proposed Construction</i>				
Floor Select Floor	Plingth Area (In Sq.M) Plingth area	Parking Area (In Sq.M) Parking area	Height In Mt Height	+
Total Plingth Area(In Sq.M) Total Floor Area(in Sq.m)	Total Parking Area(In Sq.M) Total Parking Area(In Sq.m)	Roof Type Select Roof Type		
Site Area(As Per Plan) Site Area(As per Plan)	Site Area(As Per Plot) Site Area(In Sq.m)	Un Utilized Area(Ae Per Plan) Un utilized Area(in Sq.m)	No Of Rain Water Harvesting Structures Water Harvesting Structure Area(in Sq.m)	
Usage Of Building Select Type	Height (in m) (Excl Parking Floor) Height (in m)(Excl Parking Floor)	Abutting Road Width Select Width	Construction Type Select Construction Type	
Front Setback (in m) Select Front Setback	Rear Setback (in m) Select Rear Setback	Other Side Setback (in m) Select Other Setback	Other Side Setback2 (in m) Select Other Setback2	

Save



prism.ap.gov.in/PRISAPI/building_plan/?id=rn2r2rtgHv6iA4BNA0jd1Vxfllyk8mkEkYMq15h1eimblvC3Plj4ADRRR/YWZ28IO8uwaW5P86CM5vDJp6a4/BTD+hZOYcGqONQuoxYC95p...

prism.ap.gov.in says
Basic info Saved Successfully

Details of the Proposed Construction

Floor: First, Plingth Area (In Sq.M): 13, Reserved Floor: 20, 8

Total Plingth Area(In Sq.M): 13, Total Parking Area(In Sq.M): 20, Roof Type: RCC

Site Area(As Per Plan): 1000, Site Area(As Per Plot): 1000, Un Utilized Area(Ae Per Plan): 0, No Of Rain Water Harvesting Structures: 0

Usage Of Building: Residential, Height (in m) (Excl Parking Floor): 8, Abutting Road Width: Upto 12m, Construction Type: Permanent

Front Setback (in m): 3.5, Rear Setback (in m): 1, Other Side Setback (in m): 3.5, Other Side Setback2 (in m): 3.5

Save

7. Enter Land Ownership Information

గ్రామ - వార్డు సచివాలయము

శ్రీ వై.ఎస్.ఆర్. సమాచార కేంద్ర గ్రామ పరిశుభ్రతాకర్షణ కార్యక్రమ ప్రచారం

+ Land Ownership Information

Owner Details

Document Details

Document Number: 2020, Year: 2013, Date: 8-5-2013, SRO/Location: ELURU

Vendor: anil, Vendee: anil, Adjacent Door No: 20, Extent(in Sq.m): 250

Schedule of Boundaries

East: road, South: road, North: road, West: road

Upload Document

Upload

Encumbrance Certificate

Yes No

Certificate No: 12345, Date: 21-5-2020

Upload

Untitled resized to 29Kb

Land Conversion Certificates

Yes No

Extract Of Master Plan/ILUP IF Applicable

Yes No

Land Use As Per Master Plan

Yes No

Save

pris.ap.gov.in/PRISAPI/building_plan/?id=run2r2rtgHv6iA4BNA0jd1VxfIIYkBmkEKYMq15h1ieimLvC3Pj4ADRRAYWZ28IO8uvaW5P86CM5vDJP6a4/BTD+hZOYcGqONQuoxYC95p...

Certificate No: 1 Date: 1-5-2019

Land Conversion Certificates: Yes No

Certificate No: 1 Proceeding No: 3 Date: 1-1-2019 Upload

Extract Of Master Plan/ILUP If Applicable: Yes No Upload

Land Use As Per Master Plan: Yes No Upload

Save

pris.ap.gov.in says
owner info saved successfully
OK

8.Upload the Drawing & Map's

గ్రామ - వార్డు సచివాలయము

శ్రీ వై.ఎస్.ఆర్. మోహన్ రెడ్డి గారు
గ్రామస్వయంశ్రీకర్మల అంధప్రకాశ ప్రభుత్వం

+Drawing & Map's
Drawings & Map's

Building Drawing Upload

Tropodetailed Plan Upload

Location Start Typing Grievance Loc

Please Upload A3 size plan in PDF Format

Google
This page can't load Google Maps correctly.
Do you own this website? OK

Save & Continue



9.Certificates /Clearances Submitted: - Check List

గ్రామ - వాస్తు సచివాలయము
గ్రామ పంచాయతీ పేరు


Certificates/Clearances Submitted

<p>Govt. Orders, If Any <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>	<p>Details <input type="text"/></p>	<p>Remarks <input type="text"/></p>
<p>NDC From Collector/ DC/ Tehsildar/ Revenue Dept.(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>Provision Sanction Plan, If Approved Previously <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From AAO(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From APSS & PSD(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>Structural Stability Certificate Issued By The Competent Authority <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From Police Department (Traffic) (Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>Traffic Impact Study by qualified consultant(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From Heritage Conservation Committee(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From Irrigation Dept In Case Of Water Schemes(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From Revenue Dept In Case Of water Schemes(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From KSP&S(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From State Environmental(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From Defense Authority(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>Undertaking On Rs 100/- Non Judicial Stamp Paper For Handing Over Road Widening works(Whenever applicable) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>NDC From DUG&A Authority(Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>TDR Certificate (Whenever Required) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Govt. Certificate/ Letter Ref <input type="button" value="Upload"/></p>		
<p>Organized open space / TOTLOT (Above 750 Sq.m)</p> <p>Usage Of Building <input type="text"/> <input type="button" value="Select Type"/></p> <p>Plot Area of the site sq.m <input type="text"/> <input type="button" value="Plot Area of the Site"/></p> <p>Required to be Provided On sq.m <input type="text"/> <input type="button" value="Required (In sq.m)"/></p> <p>Proposed Area (In sq.m) <input type="text"/> <input type="button" value="Proposed"/></p> <p>Satisfied <input checked="" type="radio"/> Yes <input type="radio"/> No</p>		
<p>Public Utility</p> <p>For Plots 750 Sq And Above, Whether An Area Of 5m X 5m For The Purpose Of Setting Of Public Utility Like Distribution Transformer Etc. Is Provided Within The Owners Site Subject To Mandated Public Safety Requirements. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Whether The Drainage & Water Lines Are Existing <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Whether The Space For Garbage Bin Is Proposed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If So, Whether The Same Is Indicated On The Plans <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>Details Of the Document Submitted by applicant</p> <p>Building Application Duty Signed By The Owner/Builder And Architect/Structural Engineer/Designer/Designer <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>Provision Sanctioned plan copy (if the building existing in the site was sanctioned previously) <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>Up to date Property Tax Receipt <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>N.C.C. & approved plans from Andhra Pradesh State Government & Fire Services Department, If Applicable <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>Soil Testing Report <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>Structural Drawings <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>Developer/Owner Undertaking On Rs. 100/- Non Judicial Stamp Paper From The Owner <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p>		
<p>Photograph Of The Site With Axis Road <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>N.D.C. From Airport Authority Of India, If Applicable. <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted</p> <p>Structural Stability Certificate Issued By Licensed Structural Engineer. <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p> <p>Undertaking On Rs. 100/- Non Judicial Stamp Paper From The Owner/Builder, Structural Engineer (Once Released). <input checked="" type="checkbox"/> Submitted <input type="checkbox"/> Not Submitted <input type="button" value="Upload"/></p>		

10. Payment Information

**గ్రామ - వార్డు సచివాలయము**
గ్రామీణ సంక్షేమ శాఖ

శ్రీ.వై.ఎస్.జగన్ మోహన్ రెడ్డి గారు
గౌ.మహాత్మాజీమందిరములు, అంధ్రప్రదేశ్ ప్రభుత్వం



+ Payment



[Payment Information](#)

Fee & Charges Particulars (Challan / Demand Draft)


Application Fee <input type="text" value="20"/>	Building Permit Fee <input type="text" value="5000"/>	Maintenance Fee <input type="text" value="1250"/>	Inspection Fee <input type="text" value="500"/>
Development Charges <input type="text" value="5000"/>	Total Fee <input type="text" value="11770"/>		


Save

11. Once Save all forms - The request will be pushed into concerned Gram Panchayat for verification

**గ్రామ - వార్డు సచివాలయము**
గ్రామీణ సంక్షేమ శాఖ

శ్రీ.వై.ఎస్.జగన్ మోహన్ రెడ్డి గారు
గౌ.మహాత్మాజీమందిరములు, అంధ్రప్రదేశ్ ప్రభుత్వం

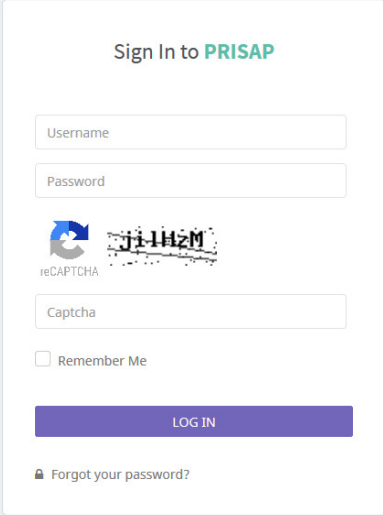


 **Information Saved Successfully!**
Your Application Number is : 1015703B4

Department Login:

Steps to perform:

1. Panchayat Secretary shall Login into PRISAP Department Login for processing the Building permission application.



Sign In to PRISAP

Username

Password

reCAPTCHA

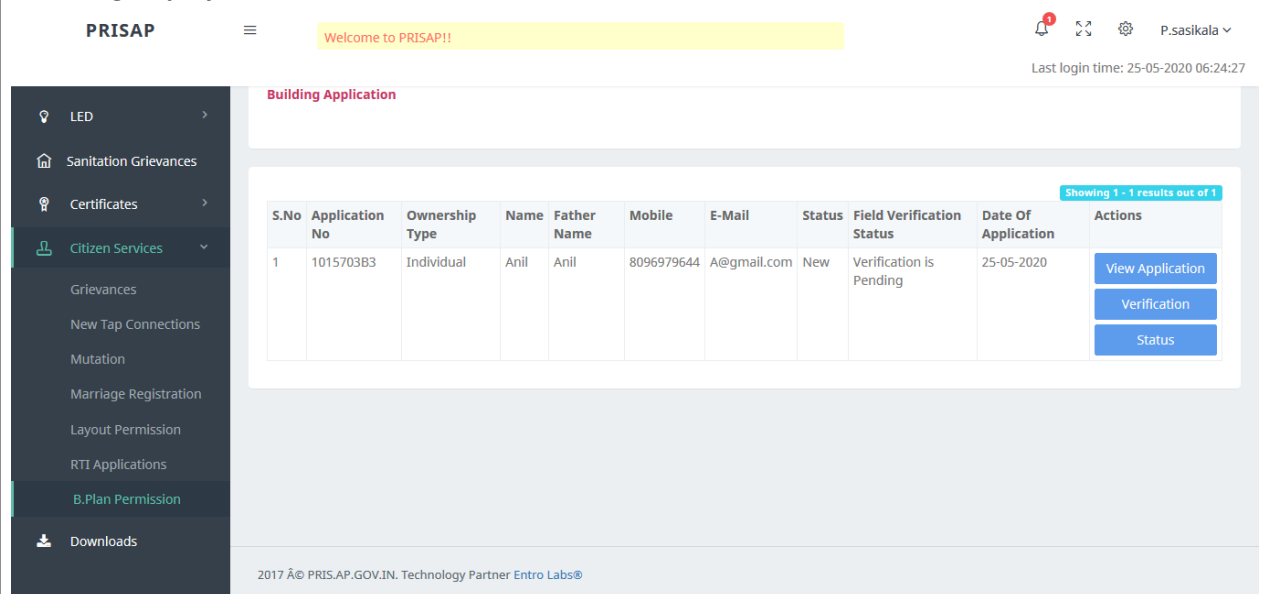
Captcha

Remember Me

LOG IN

[Forgot your password?](#)

2. Goto - Vertical Menu Bar - Click on **Citizen Services Tab** - Click on **B.Plan Permission** - The requests are being displayed as shown below



PRISAP

Welcome to PRISAP!!

P.sasikala

Last login time: 25-05-2020 06:24:27

Building Application

Showing 1 - 1 results out of 1

S.No	Application No	Ownership Type	Name	Father Name	Mobile	E-Mail	Status	Field Verification Status	Date Of Application	Actions
1	1015703B3	Individual	Anil	Anil	8096979644	A@gmail.com	New	Verification is Pending	25-05-2020	View Application Verification Status

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3. Click on "View Application"

Welcome to PRISAP!!

P.Sasikala ▾

Last login time: 25-05-2020 06:24:27

- Manage Website >
- LED >
- Sanitation Grievances
- Certificates >
- Citizen Services >
- Grievances
- New Tap Connections
- Mutation
- Marriage Registration
- Layout Permission
- RTI Applications
- B,Plan Permission

Building Application

+ Basic Information
+ Land Ownership Information
+ Drawing & Map's
+ Certificates Information
+ Payment

Address of the Applicant

Ownership Type

Name **Father / Husband Name** **Gender** Male Female **Mobile**

E-Mail **Address**

+

Amenities

Drainage Type
 Kachha Pakka Underground No Drain

Water Supply Yes No

Street Light Yes No

Rainwater Harvesting Tree JHHL

Road Type
 Earthen Gravel WBM CC BT

DETAILS OF PROPOSED SITE

District <input type="text" value="Ananthapur"/>	Division <input type="text" value="Penukonda"/>	Mandal <input type="text" value="Penu Konda"/>	Panchayat <input type="text" value="Gonipeta"/>
Nature Of Site <input type="text" value="Patta Lands"/>	Plot No <input type="text" value="5"/>	Sanctioned Layout No <input type="text" value="5"/>	Survey No <input type="text" value="5"/>
Nearest Door No <input type="text" value="5"/>	Street <input type="text" value="5"/>	Revenue Block <input type="text" value="5"/>	Locality <input type="text" value="55"/>
GP Block No <input type="text" value="3"/>			

Details of the Proposed Construction

Floor <input type="text" value="First"/>	Plingth Area (In Sq.m) <input type="text" value="250"/>	Reserved For Parking/Unutilized Area <input type="text" value="20"/>	Height In Mt <input type="text" value="2"/>
Total Plingth Area(in Sq.m) <input type="text" value="250"/>		Total Parking Area(in Sq.m) <input type="text" value="20"/>	
Site Area(As Per Plan) <input type="text" value="250"/>		Roof Type <input type="text" value="RCC"/>	
Site Area(As Per Plot) <input type="text" value="20"/>		Un Utilized Area(Ae Per Plan) <input type="text" value="20"/>	
Usage Of Building <input type="text" value="Residential"/>		No Of Rain Water Harvesting Structures <input type="text" value="2"/>	
Height (in m) (Excl Parking Floor) <input type="text" value="2"/>		Abutting Road Width <input type="text" value="Upto 12m"/>	
Front Setback (in m) <input type="text" value="2"/>		Other Side Setback (in m) <input type="text" value="2"/>	
Rear Setback (in m) <input type="text" value="2"/>		Other Side Setback2 (in m) <input type="text" value="2"/>	

S.No	Application No	Ownership Type	Name	Father Name	Mobile	E-Mail	Status	Field Verification Status	Date Of Application	Actions
1	1015703B3	Individual	Anil	Anil	8096979644	A@gmail.com	New	Verification is Pending	25-05-2020	<div style="display: flex; justify-content: space-between; align-items: center;"> Showing 1 - 1 results out of 1 <div style="text-align: right;"> View Application Verification Status </div> </div>

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4. Click on "Payment Tab"

The screenshot shows the PRISAP web application interface. The top navigation bar includes the PRISAP logo, a welcome message "Welcome to PRISAP!!", and user information "P.sasikala" with a last login time of "25-05-2020 06:24:27". The left sidebar lists various services, with "Citizen Services" expanded to show "B. Plan Permission" selected. The main content area is titled "Building Application" and features five tabs: "Basic Information", "Land Ownership Information", "Drawing & Map's", "Certificates Information", and "Payment". The "Payment" tab is active, displaying "Payment Information" and "Fee & Charges Particulars (Challan / Demand Draft)".

Application Fee	Building Permit Fee	Maintenance Fee	Inspection Fee
20	5000	1250	500
Development Charges	Total Fee		
5000	11770		

Below the fee table, there is a "Select Application Status" section with radio buttons for "Approved For Payments" (selected), "Short Fall", and "Rejected". A "Submit" button is located at the bottom of this section.

5. Capture the Approved For Payment

This screenshot shows the same PRISAP interface as in step 4, but with a modal dialog box titled "Applicant Status Change" open in the foreground. The dialog contains the following fields:

- Applicant Name:** Anil
- Application Status:** Approved for payments
- Remarks:** (Empty text area)

Buttons for "Save" and "Close" are visible at the bottom of the dialog. The background application form is dimmed, showing the "Submit" button from the previous step.

6. After Payment Successful - Status Changed as "Approved for Payments"

The screenshot shows the PRISAP interface after a successful payment. The "Building Application" section now displays a table with application details. The status is "Approved for Payments".

S.No	Application No	Ownership Type	Name	Father Name	Mobile	E-Mail	Status	Field Verification Status	Date Of Application	Actions
1	101570383	Individual	Anil	Anil	8096979644	A@gmail.com	Approved for Payments	Verification is Pending	25-05-2020	View Application Status

7. Conduct of Field Verification

The screenshot displays the PRISAP web application interface. At the top, the PRISAP logo is on the left, and a yellow banner reads 'WELCOME TO PRISAP!!'. On the right, there are notification, refresh, and settings icons, along with the user name 'P.sasikala' and a dropdown arrow. Below this, the text 'Last login time: 25-05-2020 06:24:27' is visible. A dark sidebar on the left contains a menu with items: LED, Sanitation Grievances, Certificates, Citizen Services (highlighted), Grievances, New Tap Connections, Mutation, Marriage Registration, Layout Permission, RTI Applications, B.Plan Permission, and Downloads. The main content area is titled 'Building Application' and features a table with the following data:

S.No	Application No	Ownership Type	Name	Father Name	Mobile	E-Mail	Status	Field Verification Status	Date Of Application	Actions
1	1015703B3	Individual	Anil	Anil	8096979644	A@gmail.com	Payment Cleared	Verification is Pending	25-05-2020	View Application Status Sign & Download Print Receipt

At the bottom of the page, the footer text reads: '2017 Â© PRIS.AP.GOV.IN. Technology Partner Entro Labs®'.

8. After Conduct of Field Verification the status of Field Verification Status is changed to Verification Completed

9. Finally the Panchayat Secretary Sign the proceeding and issue Build Permission with Digital Signature.