



గ్రామ-వార్డు సచివాలయము

ఆంధ్రప్రదేశ్ ప్రభుత్వం



User Manual for Village & Ward Secretariat Department

Service Name	:	YSR Rythubharosa (Agriculture)
Documented By	:	Thummala Lokeshwar Reddy, Advisor to Govt (Technical Projects)
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Introduction

The Government of Andhra Pradesh has brought up a system of Grama Ward Sachivalayam which is nowhere in the country. Hon'ble Chief Minister YS Jagan Mohan Reddy said that this new system will work with the main intention of making the administration more accessible to the people, not to give in to corruption or discrimination. In the previous governments, citizens were facing difficulty in drawing pensions, ration, getting caste and other certificates. This new Grama Ward Sachivalayam along with Grama Ward Volunteers will strengthen the public delivery system of welfare schemes. The Grama Ward Sachivalayam, will deliver about 500 services to citizens.

“Gram Swarajyam was the centerpiece of Mahatma Gandhiji’s vision for rural empowerment and economic development in India.”

This document will explain you, step by step on how to submit an **YSR Rythubharosa** through Grama Ward Sachivalayam portal.

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1. Login to Grama Ward Sachivalayam portal

1.1. Open an Internet Browser (Google Chrome)

1.2. Enter the following URL

<https://gramawardsachivalayam.ap.gov.in/GSWS/Home/Main>

1.3. Once the above portal is opened, from the right hand side corner, click on **LOGIN**

1.4. Login screen will be displayed as shown below

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Employee Login Citizen Login

Employee Login

Enter Username -

Enter Password -

36CFA7 Captcha

Login Now

Forgot Password

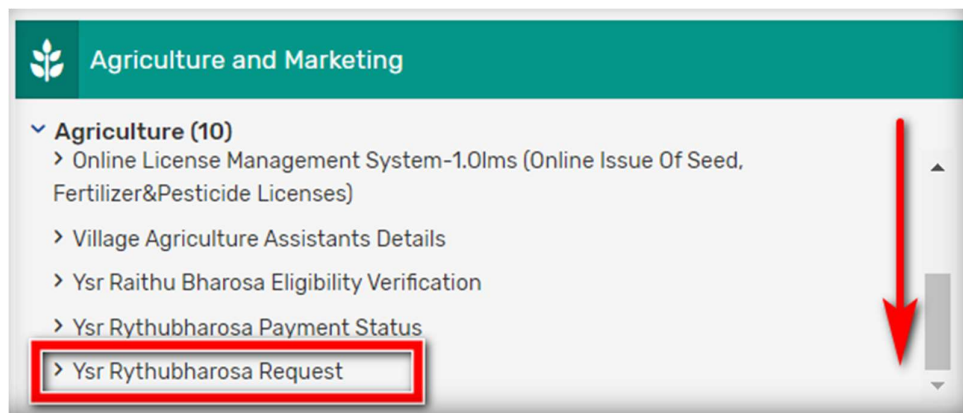
1.5. Enter **Username**, **Password** and **Captcha** value

1.6. Click on **Login Now**

2. Navigating to YSR Rythubharosa

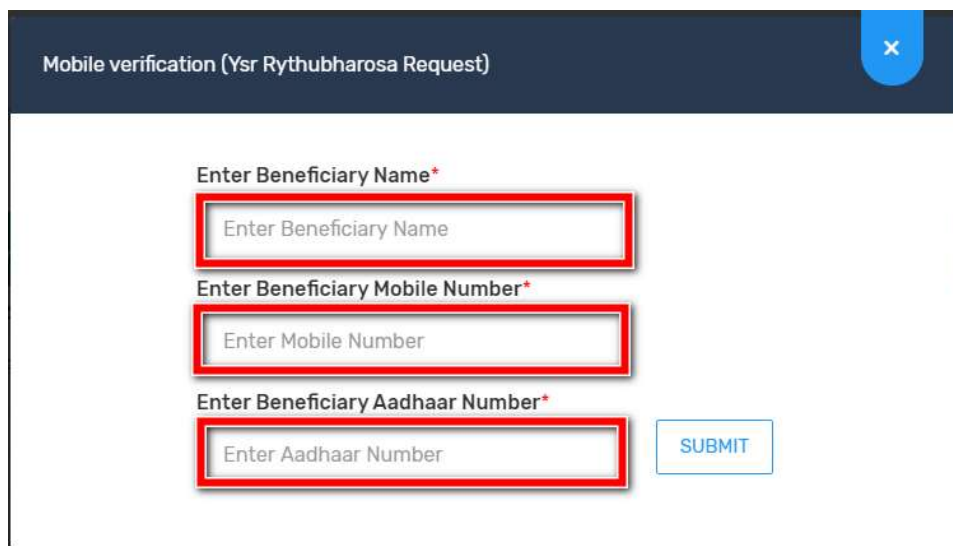
2.1. Once you login to Grama Ward Sachivalayam portal, navigate towards the [Agriculture and Marketing](#)

2.1.1. On Scrolling down to “YSR Rythubharosa Request”



3. Providing Beneficiary information

3.1. On Clicking on “YSR Rythubharosa Request”, a popup window will be shown.

A screenshot of a mobile verification popup window. The title bar at the top reads 'Mobile verification (Ysr Rythubharosa Request)' and has a close button (X) on the right. The main content area contains three input fields, each with a red border: 'Enter Beneficiary Name*' with a placeholder 'Enter Beneficiary Name', 'Enter Beneficiary Mobile Number*' with a placeholder 'Enter Mobile Number', and 'Enter Beneficiary Aadhaar Number*' with a placeholder 'Enter Aadhaar Number'. To the right of the third input field is a blue 'SUBMIT' button.

3.1.1. **Enter Beneficiary Name:** Enter farmer Name

3.1.2. **Enter Beneficiary Mobile Number:** Enter farmer Mobile Number

3.1.3. **Enter Beneficiary Aadhaar Number:** Enter farmer Aadhaar Number

4. Filling Land Holding Details - (When Khatha No is available in Web Land)

4.1. On filling the details in the above screen, you will be navigated to another page where the details of farmer will be captured.

Apply for YSRRythubarosa

District Name: <input type="text" value="select District"/>	Mandal Name: <input type="text" value="select mandal"/>	Village Name: <input type="text" value="select Village"/>	Katha no: <input type="text" value="enter your katha number"/>
<input type="button" value="GetLanddata"/>			

4.1.1. Select **District Name** from the dropdown list of values.

4.1.2. Select **Mandal Name** from the dropdown list of values.

4.1.3. Select **Village Name** from the dropdown list of values.


4.1.4. Enter the **Khata no** of the farmer

4.1.5. On Clicking on “**GetLandData**”, the Farmer details will be displayed.

Apply for YSRRythubarosa

District Name: <input type="text" value="కృష్ణా"/>	Mandal Name: <input type="text" value="విజయవాడ రూరల్"/>	Village Name: <input type="text" value="పిర్యాది నైసవరం"/>	Katha no: <input type="text" value="2"/>	
<input type="button" value="GetLanddata"/>				
S.NO	Farmer Name	Father Name	Survey No	Extent
1	[REDACTED]	[REDACTED]	34-7	1.0000
<input type="button" value="Submit"/>				

4.1.6. On clicking “**Submit**”, the data will be submitted and the following Confirmation will be displayed.

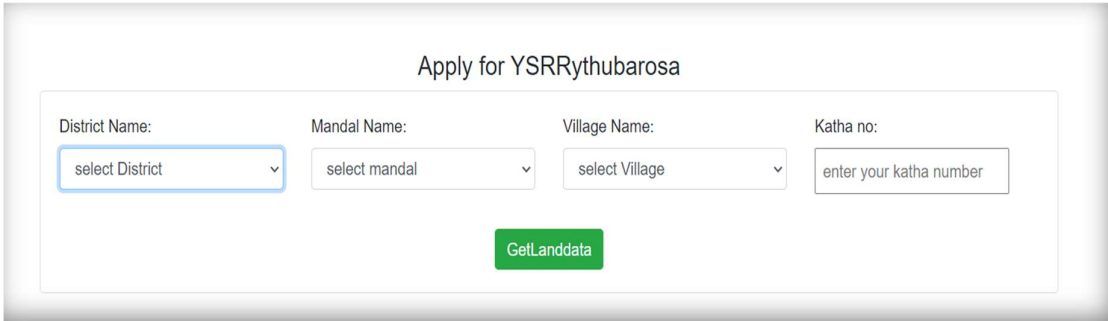


success

Data submitted Successfully

5. Filling Land Holding Details - (When Khatha No is NOT available in Web Land)

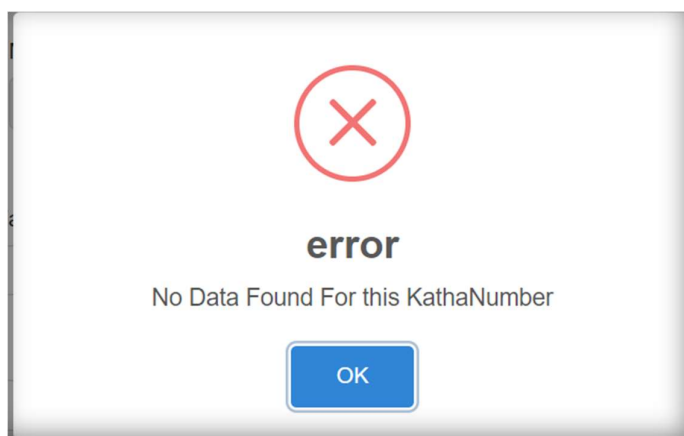
5.1. On filling the details in the above screen (3.1), you will be navigated to another page where the details of farmer will be captured.



Apply for YSR Rythubarosa

District Name: Mandal Name: Village Name: Katha no:

- 5.1.1. Select **District Name** from the dropdown list of values.
- 5.1.2. Select **Mandal Name** from the dropdown list of values.
- 5.1.3. Select **Village Name** from the dropdown list of values.
- 5.1.4. Enter the **Khata no** of the farmer
- 5.1.5. On Clicking on "**GetLandData**".
- 5.1.6. If the farmer details are not available in Webland, the error message will be displayed



5.1.7. On Clicking on “OK”, the screen for capturing the farmer details will be displayed

Apply for YSRRythubarosa

District Name: Mandal Name: Village Name: Katha no:

Farmer Name: Father Name: Mobile No: Enter Aadhaar Number:

Survey No: Extent: Cropt type:

5.1.8. Enter the farmer details and click on “Submit”.

5.1.9. The farmer details will be displayed for Confirmation.

Apply for YSRRythubarosa

District Name: Mandal Name: Village Name: Katha no:

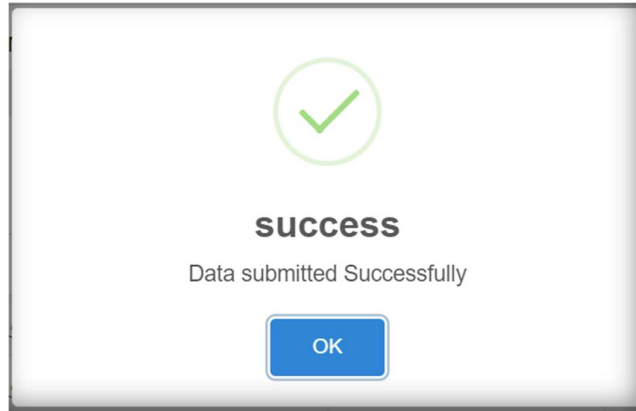
Farmer Name: Father Name: Mobile No: Enter Aadhaar Number:

Survey No: Extent: Cropt type:

S.NO	Farmer Name	Father Name	Mobile No	Katha no	Survey No	Extent
1	Y Jeevan Kumar	Damodhara Rao	XXXXXXXXXX	25	3	1.5

5.1.10. Click on “Submit”.

5.1.11. Confirmation Message will be displayed.



End of YSR Rythubharosa Service